

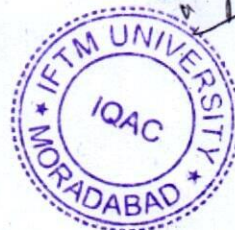
IFTM
UNIVERSITY
MORADABAD

ACCREDITED WITH 'A' GRADE BY NAAC

**ACADEMIC AND ADMINISTRATIVE
AUDIT (AAA)**

ACTION TAKEN REPORT

SESSION: 2023-24



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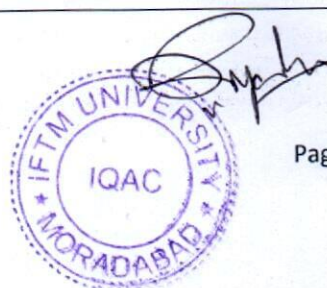
SCHOOL OF SCIENCES	
Observations	Action Taken
Online courses platforms shall be introduced and promoted amongst the students for skill development.	<ul style="list-style-type: none"> Regular workshops and orientation sessions have been conducted to promote these platforms among students.
The school shall encourage better utilization of the ICT tools available with the department.	<ul style="list-style-type: none"> The IT infrastructure is being enhanced by increasing the number of computers with latest hardware and software. Training sessions for faculty and students have been organized to ensure effective use of ICT tools.
The school shall focus on mobilizing resources of research, conducting extension activities and consultancy.	<ul style="list-style-type: none"> Extension activities, such as community development programs and skill-based training camps, have been conducted in the Faculty members have been encouraged to offer consultancy services to industries and other organizations, leading to increased revenue generation for the school.
The school shall maintain higher number of books for reference at the departmental library for students.	<ul style="list-style-type: none"> A significant number of new reference books and journals have been placed in the departmental library.
Higher number of students' progression shall be focused upon by the department.	<ul style="list-style-type: none"> Faculty members have been encouraged to enroll in professional development programs such as FDPs, MOOCs, and certifications. Financial assistance and incentives have been provided for attending national and international conferences and workshops.
More faculty members shall enroll for faculty development and professional programmes.	<ul style="list-style-type: none"> Faculty members have been encouraged to enroll in professional development programs such as FDPs, MOOCs, and certifications.



	<ul style="list-style-type: none"> Financial assistance and incentives have been provided for attending national and international conferences and workshops.
The facilities for RO drinking water and photocopier shall be installed in the department/School.	<ul style="list-style-type: none"> RO water purifiers and coolers have been installed in the department to ensure safe drinking water for students and staff. Photocopiers have been procured and installed at designated locations within the department for ease of access.

School of Pharmaceuticals Sciences

Observations	Action Taken
More students shall be encouraged to enroll in the available Value Added Courses so as to develop holistically and professionally.	<ul style="list-style-type: none"> A comprehensive list of value-added courses has been developed and shared with students through email, notice boards, and social media platforms. Class Coordinators now include discussions on value-added course enrollment as part of their regular student counseling.
More members of the faculty shall be encouraged to enroll and complete their Ph.D.	<ul style="list-style-type: none"> Faculty members pursuing Ph.D. programs are being provided with study leaves and financial discounts/incentives as per the incentive policy of the University.
The school shall focus on mobilizing resources of research and collaboration/MoUs and perform more extension activities.	<ul style="list-style-type: none"> The department shall focus on mobilization of resources for research and more collaborations. The school has planning to sign new MoUs with industries, academic institutions, and research organizations to facilitate joint research and collaborative projects.
The departmental library shall have higher number of reference books available for the students.	<ul style="list-style-type: none"> A substantial number of new reference books, journals, and digital resources have been placed in the departmental library.



The students shall be encourage to participate in various activities conducted by the School.	<ul style="list-style-type: none"> The school has organized regular co-curricular and extracurricular activities, including workshops, seminars, cultural events, and competitions. Participation in events is incentivized through certificates, awards, and inclusion in the student activity portfolio.
The faculty members shall be encourage to participate in faculty development programmes more often.	<ul style="list-style-type: none"> Participation in events is incentivized through certificates, awards, and inclusion in the student activity portfolio.
The cleaning schedule shall be posted at the doors of rooms and offices to ensure proper and regular cleaning of the building.	<ul style="list-style-type: none"> Cleaning schedules have been prepared and posted at the entrance of all classrooms, laboratories, and offices to ensure systematic and timely cleaning.

School of Biotechnology

Observations	Action Taken
The department shall increase the number of VAC offered at the school level for the holistic development of the students.	<ul style="list-style-type: none"> New VACs focusing on biotechnology advancements, research methodologies, and interdisciplinary skills have been introduced. Orientation sessions were conducted to inform students about the importance and availability of these courses for holistic development.
The members of the faculty who have not enrolled for Ph.D. yet shall be encouraged to do so.	<ul style="list-style-type: none"> Faculty members without a Ph.D. are being encouraged to enroll in programs through active counseling and facilitation. The University provides discounts/incentives to faculty pursuing their doctoral studies form the University.
The faculty member shall focused to publish Patents along with mobilization of resources for research and more extension activities.	<ul style="list-style-type: none"> Faculty members are provided with training and workshops on the process of patent filing and intellectual property management. Regular extension activities, such as knowledge transfer programs and community biotech awareness camps, are



	being conducted to bridge the gap between research and societal applications.
The department shall enhance the number of books available at the departmental library.	<ul style="list-style-type: none"> • A significant number of new books and reference materials in biotechnology and allied fields have been added to the departmental library.
The school shall focus on students' progression to higher education along with students performing in sports and cultural activities.	<ul style="list-style-type: none"> • A career guidance cell has been established to assist students with higher education opportunities, both in India and abroad. • Specialized training sessions and mock tests are conducted to prepare students for competitive exams and interviews. • The department encourages participation in sports and cultural activities by organizing intramural events and supporting external participation.
The faculty members shall be encourage to attend more conferences and workshops.	<ul style="list-style-type: none"> • Faculty members are actively encouraged to attend national and international conferences and workshops to enhance their professional knowledge. • Financial and logistical support is provided for participation in relevant academic events.
One of the LCD projectors which had some issues and was sent for repairing shall be installed back the designated place as soon as it gets repaired.	<ul style="list-style-type: none"> • The repaired LCD projector has been reinstalled at its designated place to ensure uninterrupted teaching and presentations. • Regular checks and maintenance schedules have been implemented to prevent such issues in the future.

SCHOOL OF BUSINESS MANAGEMENT

Observations	Action Taken
Introduction of new programmes shall be considered by the school having contemporary nature.	<ul style="list-style-type: none"> • Industry experts and academic professionals were consulted to design curriculam aligned with contemporary needs. • Proposal for new programme namely Masters of Hotel Management has been drafted and submitted for approval.

Faculty members shall be encouraged to enroll for Ph.D. and finish the same on priority bases.	<ul style="list-style-type: none"> Faculty members without a Ph.D. have been provided with support, including flexible schedules and financial incentives, to prioritize their doctoral studies.
The school shall focus on mobilization of resources for research and on consultancy and more MoUs.	<ul style="list-style-type: none"> New MoUs have been signed with industries/research organizations/international institutions to foster collaborative projects and consultancy opportunities. Faculty members are encouraged to engage in consultancy projects with local businesses to bridge the gap between academia and industry.
The IT infrastructure shall be maintained by upgrading to latest hardware and software components.	<ul style="list-style-type: none"> IT hardware such as desktops, laptops, and projectors have been upgraded to the latest configurations for seamless performance.
The students shall be encourage to qualify competitive exams and also perform in sports and cultural activities.	<ul style="list-style-type: none"> Coaching sessions and workshops for exams like CAT, GMAT, UGC-NET, and UPSC are regularly organized. Extracurricular committees have been strengthened to organize sports and cultural activities at departmental and university levels.
The faculty members shall be encouraged to attend conferences and workshops on routine basis.	<ul style="list-style-type: none"> Faculty members are routinely encouraged to attend conferences, FDPs, and workshops, with financial and logistical support provided as needed.
The RO drinking water facility shall be maintained by the regular servicing of the system.	<ul style="list-style-type: none"> Certified service provider has been hired for the regular servicing and maintenance of the RO system. A maintenance log is maintained to track servicing schedules and ensure uninterrupted access to safe drinking water.

SCHOOL OF SOCIAL SCIENCES

Observations	Action Taken
The number of VAC shall be increased so as to include higher number of students of the school to get them registered for skill development.	<ul style="list-style-type: none"> New VACs covering interdisciplinary topics such as social research methods, community engagement, and digital tools for social sciences have been introduced.



	<ul style="list-style-type: none"> Promotional campaigns and orientation sessions were conducted to encourage student registration for these skill-development courses.
The faculty members shall be encouraged to finish their Ph.D. at the earliest possible time.	<ul style="list-style-type: none"> Faculty members pursuing Ph.D. programs are provided with flexible schedules to prioritize their research work. Financial support/incentives is being extended for attending research workshops, conferences, and accessing resources.
The school shall focused on mobilizing resources for research and more collaboration and MoUs.	<ul style="list-style-type: none"> The School will plan to sign MOUs with reputed research institutions and NGOs to foster collaborative research and joint projects. Extension activities such as community development programs and policy workshops are being conducted to translate research into impactful outcomes.
The department shall be manage the IT infrastructure by maintaining latest version of licensed software in the systems.	<ul style="list-style-type: none"> Systems in the school have been upgraded with the latest versions of licensed software, including SPSS, and other data analysis tools for social sciences.
The school shall focus on efforts for students' progression to higher education along with qualifying competitive examinations.	<ul style="list-style-type: none"> Career counseling sessions and workshops on preparation for exams like UGC-NET, UPSC, and other competitive examinations have been conducted. Alumni interactions and mentoring programs have been organized to guide students about higher education opportunities. Mock tests and preparatory classes are being conducted to enhance students' readiness for competitive exams.
The non-teaching members of the staff shall attend administrative training programmes on regular basis.	<ul style="list-style-type: none"> Non-teaching staff have been enrolled in administrative training programs focusing on skill enhancement, office management, and the use of digital tools.
The fire extinguishers installed in the school shall be regularly checked and maintained.	<ul style="list-style-type: none"> Regular inspection and maintenance of fire extinguishers have been conducted by the certified personnels



SCHOOL OF AGRICULTURAL SCIENCES & ENGINEERING

Observations	Action Taken
Introduction of more Value Added Courses shall be considered by the school having contemporary nature.	<ul style="list-style-type: none"> New VACs focusing on cutting-edge topics have been introduced.
More faculty members are required to enroll for Ph.D. on priority basis.	<ul style="list-style-type: none"> Faculty members without Ph.D. qualifications have been advised to prioritize enrollment in reputed doctoral programs.
The number of Research papers and patents publication is required to be enhanced along with mobilization of resources of research.	<ul style="list-style-type: none"> Workshops and training sessions on research methodology, writing quality research papers, and patent filing processes have been organized. Faculty members are encouraged to collaborate on interdisciplinary research projects to enhance output. The University research in high-impact journals and filing patents.
The count of books available at the departmental library shall be increased with inclusion of latest edition of books.	<ul style="list-style-type: none"> A significant number of latest edition textbooks and reference materials have been procured for the departmental library.
The school shall work on improving the count of progression of students to higher education programmes.	<ul style="list-style-type: none"> Dedicated career counseling sessions have been organized to guide students about opportunities in higher education.
The school shall encourage all the members of the faculty to attend/participate in conferences/workshops/professional/faculty development programmes on regular basis	<ul style="list-style-type: none"> Faculty members are encouraged to participate in national and international conferences, workshops, and faculty development programs (FDPs). Financial assistance and paid leave are provided to faculty attending these programs.
The school shall increase the number of projection systems in the building and also get the RO system checked for maintenance and cleanliness on regular basis.	<ul style="list-style-type: none"> Additional projection systems have been installed in classrooms and seminar halls to facilitate modern teaching methods. The RO drinking water system is now maintained through a service contract, ensuring regular cleaning and functionality checks.



PHARMACY ACADEMY

Observations	Action Taken
Students shall be encouraged to register for VAC offered at the school in higher quantity.	<ul style="list-style-type: none"> Regular orientation sessions and promotional campaigns were conducted to create awareness about the benefits of these courses. Faculty members actively guide and motivate students to register for these courses for skill enhancement.
More faculty members are required to be enrolling in Ph.D. programme.	<ul style="list-style-type: none"> Faculty members who have not yet enrolled in Ph.D. programs have been encouraged and facilitated to prioritize their enrollment.
The department shall focus on efforts to mobilize resources for research and also on more MoUs and extension activities.	<ul style="list-style-type: none"> Efforts have been intensified to secure research grants from governmental and non-governmental agencies. Regular extension programs and community outreach activities are being organized to enhance the department's societal impact.
The library at department level shall maintain higher number of books for reference.	<ul style="list-style-type: none"> The library has been stocked with an increased number of reference books, journals, and study materials.
The students shall be encouraged to participate and perform in sports and cultural activities.	<ul style="list-style-type: none"> The department organized sports and cultural events to foster students' active participation. Students are motivated to participate in university-level and inter-university competitions through dedicated mentorship and support. Certificates and awards are provided to recognize and encourage outstanding performers in extracurricular activities.
The school shall encourage more faculty members to participate in professional/faculty development programmes and attend workshops.	<ul style="list-style-type: none"> Faculty members are encouraged to attend professional development programs and workshops by providing financial support and recognition during performance appraisals.
The school shall improve upon the photocopier facility at department level for smooth functioning.	<ul style="list-style-type: none"> The department has upgraded the photocopier facility to ensure smooth administrative functioning.



SAHU ONKAR SARAN SCHOOL OF PHARMACY

Observations	Action Taken
The school shall introduced Value Added Courses for professional enhancement and holistic development of the students.	<ul style="list-style-type: none"> Value-Added Courses focusing on pharmacy have been introduced.
The faculty members shall be encourage to complete their Ph.D. on priority basis..	<ul style="list-style-type: none"> Faculty members have been supported with reduced workloads, flexible schedules, and access to research resources to prioritize the completion of their Ph.D. programs
The school shall focus on enhancing the mobilization of resources for research along with the collaborations/MoUs and more extension activities.	<ul style="list-style-type: none"> The school has signed new MoUs with research institutions, NGOs, and policy think tanks to foster collaborative research and extension activities. Efforts have been made to secure additional research funding from government and private agencies.
The department shall maintain its IT infrastructure by enhancing the systems with the latest software.	<ul style="list-style-type: none"> IT systems in the department have been upgraded with the latest software Regular maintenance schedules and updates are implemented to ensure smooth functioning of the systems.
The school shall encourage the students to regularly participate in various departmental activities.	<ul style="list-style-type: none"> A calendar of regular departmental activities, including seminars, workshops, and cultural events, has been introduced to promote active student participation. Students are encouraged to take leadership roles in organizing these events, fostering a sense of responsibility and collaboration.
Faculty members shall be encouraged to attend faculty/professional development programmes on regular basis.	<ul style="list-style-type: none"> Faculty members are actively encouraged to attend professional development programs and workshops, with financial support provided for registration and travel. The school hosts in-house training programs and invites experts for knowledge-sharing sessions.



<p>One of the projector sent for repair shall be reinstalled at the allocated location at the earliest.</p>	<ul style="list-style-type: none"> The projector sent for repairs has been promptly reinstalled at its allocated location.
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SCHOOL OF LAW

Observations	Action Taken
<p>The count of Value Added Courses shall be enhanced at the school level for skill development of students.</p>	<ul style="list-style-type: none"> New Value-Added Courses on contemporary legal topics such as intellectual property rights, cyber law has been introduced.
<p>The teachers pursuing Ph.D. shall be encouraged to complete the same at the earliest.</p>	<ul style="list-style-type: none"> Faculty members pursuing Ph.D. programs are provided with flexible schedules and reduced teaching loads to focus on their research.
<p>The faculty members shall be encouraged to publish patents along with the mobilizing research resources and more collaborations/MoUs.</p>	<ul style="list-style-type: none"> Faculty members are encouraged to undertake innovative research projects with potential for patentable outcomes. Training sessions on research funding and patent filing processes have been organized to equip faculty with the required knowledge.
<p>The department library shall be upgraded with more number of latest edition books for students.</p>	<ul style="list-style-type: none"> The library has been enhanced with an increased number of latest edition textbooks, legal journals, and reference materials.
<p>The school shall focus on motivating the students to participate in cultural as well as sports activities.</p>	<ul style="list-style-type: none"> The school organized intra- and inter-departmental cultural and sports events to engage students actively. Students are supported and motivated to represent the school in university-level and external competitions.
<p>The faculty members shall participate/attend faculty development programmes, conferences, workshops more often.</p>	<ul style="list-style-type: none"> Faculty members are actively participating in faculty development programs, conferences, and workshops with financial and logistical support from the University.
<p>The printer which had to be sent for repair job shall be installed at its designated place as soon as it gets repaired.</p>	<ul style="list-style-type: none"> The printer sent for repair has been serviced and reinstalled at its designated location, ensuring seamless administrative operations.



**SCHOOL OF COMPUTER SCIENCE & APPLICATIONS
(COMPUTER APPLICATIONS)**

Observations	Action Taken
The school shall enhance the number of VAC as well as the count of students enrolling for VAC to develop skills.	<ul style="list-style-type: none"> Additional VACs focusing on trending technologies like artificial intelligence, machine learning, cloud computing, and cybersecurity have been introduced.
The faculty members shall be encourage to enroll and finish their Ph.D. at the earliest.	<ul style="list-style-type: none"> Faculty members yet to enroll in Ph.D. programs are actively encouraged and supported with fee discounts, flexible teaching schedules and mentorship.
The numbers of the faculty shall be encouraged to mobilize the resources for research and consultancy.	<ul style="list-style-type: none"> Faculty members are motivated to undertake funded research projects by applying to national and international funding agencies. The school has initiated steps to establish consultancy services in collaboration with IT firms to provide practical solutions for industry challenges.
The school shall increase the number of books available in the library at departmental level.	<ul style="list-style-type: none"> A significant number of new books, including the latest editions and titles covering emerging topics in computer science, have been added to the departmental library.
More students shall be encouraged for progression to higher education and participate to qualify for competitive examinations.	<ul style="list-style-type: none"> Career counseling sessions are organized to guide students on opportunities in higher education and preparation for competitive examinations such as GATE, NET, and other IT certification exams. Alumni interactions and mentorship programs have been initiated to motivate students for academic and professional growth.
The department shall encourage more faculty members to attend faculty development programmes.	<ul style="list-style-type: none"> Faculty members are encouraged to attend national and international workshops, seminars, and faculty development programs (FDPs). The school provides financial and logistical support to facilitate participation in these programs.
The school shall arrange for photo copying facility at department level for smooth functioning.	<ul style="list-style-type: none"> A photocopying machine has been installed at the department level to facilitate smooth functioning and administrative efficiency.



**SCHOOL OF COMPUTER SCIENCE & APPLICATIONS
(COMPUTER SCIENCE & ENGINEERING)**

Observations	Action Taken
Higher number of Value Added Courses shall be introduced and more students shall be encouraged to register for them	<ul style="list-style-type: none"> The school has introduced a variety of new VACs in emerging areas like blockchain technology, data analytics, Internet of Things (IoT), and advanced programming techniques to enhance students' professional skills.
The faculty members who have not completed their Ph.D. shall be encouraged to finish on priority basis.	<ul style="list-style-type: none"> Faculty members who are pursuing their Ph.D. have been provided with flexible teaching loads, research assistance, and additional resources to help them complete their research on time.
The school shall focus on more MoUs/Collaboration and consultancy along with extension activities.	<ul style="list-style-type: none"> The school has actively worked to establish new MoUs with industry leaders and academic institutions, focusing on research, internships, and skill development opportunities for students. Faculty members have been encouraged to undertake consultancy projects in collaboration with IT companies and government organizations, fostering stronger industry-academic relationships.
Number of books for reference shall be enhanced in the departmental library for the students.	<ul style="list-style-type: none"> The departmental library has been upgraded with a wide range of reference books, including the latest editions in areas such as software engineering, machine learning, and database management.
The department shall focus on progression of students to higher education.	<ul style="list-style-type: none"> The school has been actively working on creating pathways for students' progression to higher education by providing guidance on postgraduate programs.
Higher number of faculty members shall be encouraged to participate in workshops, faculty development programmes.	<ul style="list-style-type: none"> Faculty members are encouraged to attend various workshops, conferences, and FDPs. Financial and logistical support is provided to facilitate their participation. The school organizes in-house training sessions and invites guest speakers to keep faculty members updated on the latest developments in computer science and teaching methodologies.



<p>The department shall install the Xerox facility at the school level and get the RO drinking water facility checked for maintenance on regular basis.</p>	<ul style="list-style-type: none"> • A photocopying machine has been installed at the school level to support administrative and academic needs. The facility is maintained regularly to ensure efficient operation. • The RO water system has been checked and serviced regularly to ensure clean and safe drinking water for all students and staff. Maintenance schedules have been established to ensure its smooth functioning.
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SCHOOL OF ENGINEERING & TECHNOLOGY

Observations	Action Taken
<p>Value Added Courses shall be increased along with the number of students enrolling in the same.</p>	<ul style="list-style-type: none"> • The department has introduced several new VACs in emerging fields such as artificial intelligence, data science, etc., aimed at enhancing students' employability. • Counseling sessions are being conducted to encourage students to enroll in these courses.
<p>The department shall focus on encouraging faculty members to complete their Ph.D. at the earliest.</p>	<ul style="list-style-type: none"> • Faculty members who have not yet completed their Ph.D. are provided with academic and administrative support to accelerate their research progress.
<p>The faculty members shall focus on patent publishing along with collaborations/ MoUs and consultancy.</p>	<ul style="list-style-type: none"> • Faculty members have been encouraged to engage in patent filing and publish innovative work, with training provided on patenting processes and intellectual property rights. • The department is focusing on increasing collaborations with industry partners and research institutions, fostering MoUs for joint research projects, and encouraging faculty to undertake consultancy work.
<p>The library at department level shall maintain latest edition of reference books for the students.</p>	<ul style="list-style-type: none"> • The library has been enhanced with the latest editions of textbooks and reference materials in engineering and technology
<p>The department shall focus on enhancement in progression of students to higher education.</p>	<ul style="list-style-type: none"> • The department has organized counseling sessions and workshops to guide students on opportunities for higher education, including postgraduate and doctoral programs of the IFTM University.



<p>The teaching members shall be encouraged to attend professional development programmes and the non-teaching staff shall attend Administrative Training Programmes.</p>	<ul style="list-style-type: none"> • Faculty members are encouraged to attend various professional development programs, including workshops, seminars, and conferences, to stay updated with the latest trends in teaching and technology. • The department has also arranged in-house faculty development programs to enhance teaching skills, research capabilities, and technological proficiency. • Non-teaching staff are encouraged to attend administrative training programs organized by the University to improve operational efficiency and support the department's activities effectively.
<p>The LCD projection system which was sent for maintenance shall be re-installed at the designation place at the earliest.</p>	<ul style="list-style-type: none"> • The LCD projector that was sent for maintenance has been successfully repaired and reinstalled in its designated location. • Regular checks and maintenance schedules for all audiovisual equipment, including projectors, are now in place to ensure smooth operation for lectures and presentations.

