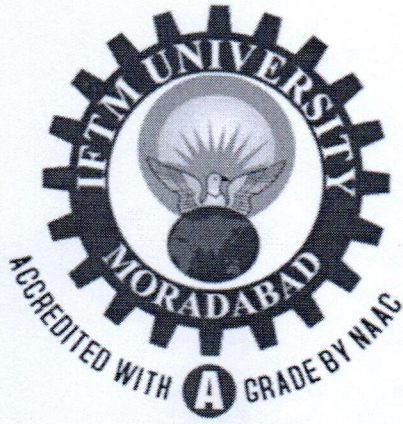


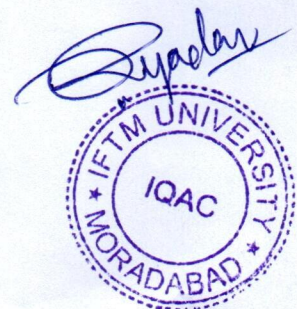


IFTM
UNIVERSITY
M O R A D A B A D

**ACADEMIC AND ADMINISTRATIVE
AUDIT (AAA)**

ACTION TAKEN REPORT

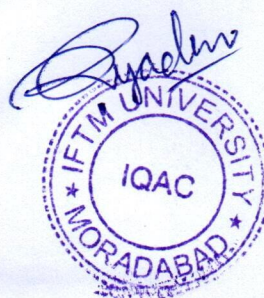
SESSION: 2024-25



ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)
ACTION TAKEN REPORT
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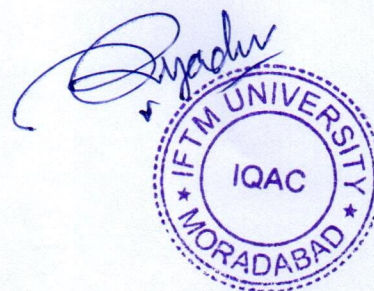
SCHOOL OF SCIENCES

Observations	Action Taken
Value-Added Courses (VACs) are being conducted, but the number and scope can be expanded to cover more skill-development areas.	▪ Departments advised to design and introduce additional VACs aligned with employability and interdisciplinary skills.
Some faculty members are yet to actively participate in research, consultancy, and extension activities.	▪ Faculty encouraged to take up research projects, apply for grants, and collaborate with industry/other institutions.
Library resources are available, but more updated reference books and e-resources are required.	▪ Proposal submitted for procurement of latest editions, journals, and online resources to strengthen the library.
Student support services like career counseling and progression to higher education need to be strengthened.	▪ Career guidance sessions, mentoring, and awareness programs on higher education opportunities conducted regularly.
Infrastructure and facilities are functional, but some utilities (e.g., drinking water, photocopier, ICT tools) require better upkeep.	▪ Maintenance and procurement initiated to ensure uninterrupted facilities for students and staff.
Student participation in co-curricular and extension activities is visible but needs structured documentation and recognition.	▪ Systematic reporting and recognition mechanisms introduced; student achievements highlighted in departmental reports.
Professional development for teaching and non-teaching staff is ongoing, but frequency can be increased.	▪ More FDPs, administrative training, and workshops planned to enhance staff capacity and effectiveness.



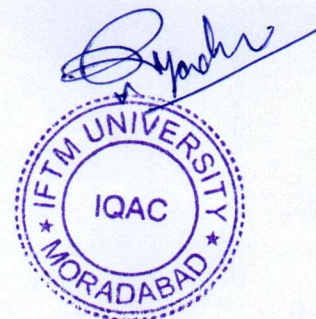
SCHOOL OF PHARMACEUTICALS SCIENCES

Observations	Action Taken
Limited number of Value-Added Courses (VACs) offered compared to student demand.	Department encouraged to design and implement more skill-oriented VACs relevant to the pharmaceutical industry.
Some faculty members are yet to pursue doctoral qualifications and expand their research contributions.	Faculty motivated to enroll in Ph.D. programmes and supported through FDPs, workshops, and collaborations.
Research publications are visible but need improvement in quality, frequency, and indexing.	Faculty guided to target reputed journals, apply for funded projects, and collaborate with research organizations.
Library resources and journals are available but require expansion to meet the growing academic and research needs.	Proposal submitted for procurement of updated reference books, research journals, and e-resources.
Student support systems like placement and higher education guidance exist but outcomes are modest.	Placement and career guidance cell strengthened, with more industry tie-ups, alumni interaction, and counseling sessions.
Laboratory and classroom infrastructure is functional but requires regular maintenance and upgradation.	Maintenance schedules implemented, safety measures enhanced, and modernization proposals initiated.
Administrative documentation and grievance mechanisms are in place but require more structured digitization.	Digital record-keeping and transparent grievance redressal systems introduced for better efficiency.



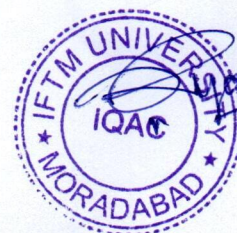
SCHOOL OF BIOTECHNOLOGY

Observations	Action Taken
Curriculum delivery is well-structured, but documentation of innovative and ICT-based teaching methods is limited.	Faculty advised to adopt digital tools and maintain teaching innovation records for future audits.
Laboratories and infrastructure are adequate, though some equipment require modernization.	Proposal submitted for phased procurement and upgrading of lab facilities.
Student support services (mentoring, counseling, placement) are in place, but placement linkages with industry can be strengthened.	MoUs initiated with local industries and alumni network mobilized for career guidance.
Research and publication activities are ongoing, but output in indexed journals and funded projects is relatively low.	Research committees formed to encourage faculty to apply for grants and publish in reputed journals.
Administrative processes are functional, though there are occasional delays in communication and record updating.	Digital record-keeping and periodic review meetings introduced for better efficiency.
Faculty development opportunities exist, but participation in FDPs and refresher courses can be enhanced.	Institute to sponsor/nominate more faculty for FDPs and short-term training programs.
Extension and outreach activities are visible, but community engagement can be further expanded.	More NSS/NCC-led programmes and local community projects planned in collaboration with NGOs.



SCHOOL OF BUSINESS MANAGEMENT

Observations	Action Taken
Curriculum delivery is aligned with university guidelines, but scope for more innovative teaching practices exists.	Faculty development sessions and workshops on ICT-enabled and experiential learning methods are being planned.
Student participation in research, projects, and publications is relatively limited.	Research cell has been strengthened, and students are being encouraged through minor projects, paper presentations, and conferences.
Library and e-resources are adequate, but awareness and utilization among students need improvement.	Orientation programs and information literacy sessions are being conducted to enhance usage.
Administrative processes are systematic but can be made more efficient through digitalization.	Steps are being taken to implement more online systems for attendance, feedback, and record management.
Industry-academia interface is present but requires more structured initiatives.	MoUs with industry partners are being expanded, along with guest lectures and internship opportunities for students.
Student support services such as counseling and placement guidance are available but underutilized.	Awareness drives and dedicated mentoring programs have been initiated to improve student engagement.
Extension and outreach activities are commendable but can involve more students and community partnerships.	NSS/NCC units are being strengthened, and more community-oriented programs are scheduled.



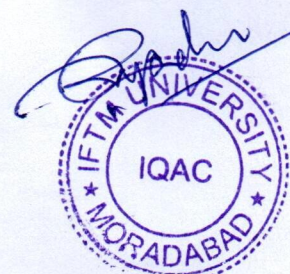
SCHOOL OF EDUCATION AND HUMANITIES

Observations	Action Taken
Value-Added Courses (VACs) are offered, but the number and variety can be further expanded to meet student demand.	▪ Departments advised to introduce additional VACs in skill-oriented and interdisciplinary areas.
Faculty members are qualified, but a few are yet to complete or pursue Ph.D. programmes.	▪ Faculty encouraged to enroll in doctoral programmes and supported through FDPs and research collaborations.
Research output and collaborations exist but remain limited in terms of funded projects and MoUs.	▪ Research committee strengthened, proposals submitted to agencies, and MoUs initiated with external institutions.
Infrastructure facilities (classrooms, labs, library) are available but require continuous maintenance and technological upgradation.	▪ Maintenance plan implemented and proposals submitted for upgrading ICT tools and modern learning resources.
Student support systems like counseling, placement, and grievance redressal are present but placement outcomes need improvement.	▪ Placement cell strengthened, industry linkages developed, and more career guidance workshops conducted.
Student participation in extension, cultural, and sports activities is visible but documentation and recognition could be better.	▪ Systematic reporting introduced, student achievements highlighted, and awards instituted for outstanding performance.
Administrative records and processes are generally maintained but require more digitization and timely updates.	▪ Digital record-keeping introduced for attendance, results, and reports to ensure efficiency and transparency.



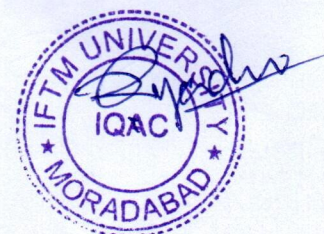
SCHOOL OF AGRICULTURAL SCIENCES & ENGINEERING

Observations	Action Taken
Limited number of Value-Added Courses (VACs) in proportion to student strength.	Department encouraged to introduce more VACs in skill-based and emerging fields to enhance employability.
Some faculty members are yet to obtain or pursue doctoral qualifications.	Faculty motivated and supported to enroll in Ph.D. programmes and participate in research collaborations.
Research publications are present but require further enhancement in quality and frequency.	Faculty guided to publish in peer-reviewed journals, apply for funded projects, and present at conferences.
Library resources are available, but more updated books, journals, and e-resources are needed.	Proposal submitted for procurement of latest editions and strengthening of departmental library holdings.
Student progression to higher education and seminar participation can be improved.	Career guidance sessions, seminars, and workshops organized to motivate students toward higher studies and professional development.
Infrastructure facilities (labs, utilities, ICT tools) are functional but need regular upkeep.	Maintenance schedules planned and upgrades proposed to ensure smooth academic operations.
Cleanliness and sanitation in the school is appreciated but requires consistent scheduling.	Routine cleaning schedules introduced and awareness among staff and students promoted for better hygiene practices.



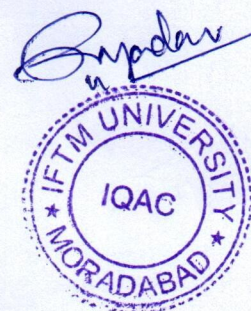
PHARMACY ACADEMY

Observations	Action Taken
Limited number of Value-Added Courses (VACs) available for students.	Department encouraged to introduce additional skill-based and industry-relevant VACs.
Some faculty members are yet to pursue doctoral qualifications and advanced research.	Faculty supported and motivated to enroll in Ph.D. programmes and attend FDPs/workshops.
Research output is present but needs more quality publications and collaborations.	Faculty guided to publish in indexed journals, apply for grants, and initiate MoUs with institutions/industry.
Library facilities and journals are available but require expansion for updated resources.	Proposals submitted for procurement of latest books, journals, and e-resources.
Student support services exist, but placement opportunities and higher education progression remain modest.	Placement and career guidance cells strengthened, with industry tie-ups and alumni mentoring.
Infrastructure facilities such as labs and classrooms are functional but need upgradation and maintenance.	Maintenance schedules introduced and modernization proposals initiated.
Professional development opportunities for staff need further strengthening.	Regular FDPs, capacity-building programmes, and administrative training planned.



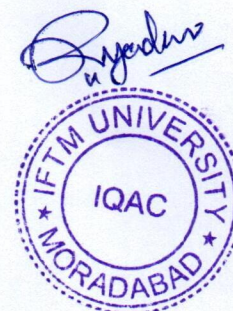
SAHU ONKAR SARAN SCHOOL OF PHARMACY

Observations	Action Taken
Limited number of Value-Added Courses (VACs) offered in proportion to student needs.	▪ Department advised to introduce more skill-oriented and interdisciplinary VACs.
Some faculty members are yet to pursue doctoral qualifications or strengthen their research profile.	▪ Faculty encouraged to enroll in Ph.D. programmes and supported through FDPs and collaborations.
Research publications and consultancy work are present but require improvement in quality and frequency.	▪ Faculty guided to publish in indexed journals, apply for funded projects, and initiate more MoUs.
Library resources and ICT tools are available but need regular upgradation and expansion.	▪ Proposals submitted for procurement of updated reference books, journals, and ICT facilities.
Student support services exist, but placement outcomes and higher education progression remain modest.	▪ Placement and career guidance cell strengthened with more industry linkages and alumni involvement.
Infrastructure facilities such as labs, classrooms, and utilities are functional but need continuous maintenance.	▪ Maintenance schedule implemented and proposals initiated for modernization of labs and classrooms.
Professional development opportunities for teaching and non-teaching staff require further strengthening.	▪ More FDPs, capacity-building programmes, and administrative training sessions planned regularly.



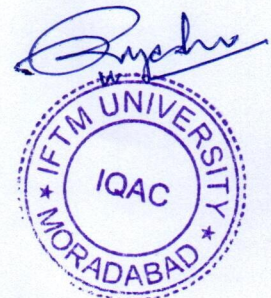
SCHOOL OF LAW

Observations	Action Taken
Curriculum delivery is effective but limited use of innovative teaching-learning methods.	Faculty encouraged to adopt ICT tools, blended learning, and active learning strategies.
Research and publications are present but could be enhanced in terms of quality and quantity.	Research cell strengthened, incentives for publications introduced, and faculty guided to pursue funded projects.
Student support services exist but career guidance and placement activities need further strengthening.	Career counseling sessions, industry interactions, and skill-development workshops organized regularly.
Administrative processes are functioning but some delays observed in documentation and record management.	Digital record-keeping and automation initiatives introduced to streamline administrative workflows.
Extension activities and community outreach are conducted but with limited visibility and documentation.	Structured reporting formats adopted and collaboration with NGOs/industries enhanced for wider impact.
Infrastructure and facilities are adequate but require periodic upgradation and better utilization.	Maintenance schedule prepared, proposals for modernization submitted, and resource optimization planned.
Feedback mechanisms from stakeholders are in place but analysis and follow-up actions need to be more systematic.	Feedback formally reviewed at academic council meetings and action-taken reports documented.



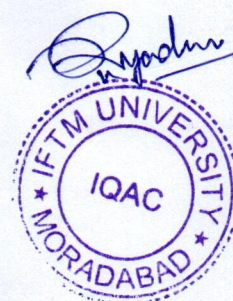
**SCHOOL OF COMPUTER SCIENCE & APPLICATIONS
(COMPUTER APPLICATIONS)**

Observations	Action Taken
Limited number of Value-Added Courses (VACs) offered compared to student strength.	Department advised to introduce more VACs aligned with emerging technologies and industry demand.
Some faculty members have not yet pursued or completed doctoral degrees.	Faculty encouraged and supported to pursue Ph.D. and participate in FDPs, workshops, and collaborative research.
Research output and industry collaborations are present but require further strengthening.	Research committees formed, proposals submitted for funded projects, and new MoUs with industries initiated.
ICT facilities and infrastructure exist, but regular upgrades and maintenance are necessary.	Periodic maintenance schedule implemented and proposals made for upgrading labs and digital learning tools.
Placement opportunities exist, but the number of students placed and packages offered remain modest.	Placement cell strengthened, more industry tie-ups pursued, and career guidance workshops organized.
Student participation in extension and co-curricular activities is good, but documentation and recognition need improvement.	Systematic documentation practices adopted, student achievements highlighted in reports, and awards instituted.
Administrative processes are functioning, but more digitization and timely updates are required.	Records of attendance, results, and activities digitized to enhance transparency and efficiency.



**SCHOOL OF COMPUTER SCIENCE & APPLICATIONS
(COMPUTER SCIENCE & ENGINEERING)**

Observations	Action Taken
Limited number of Value-Added Courses (VACs) in proportion to the large student intake.	Plan initiated to introduce more skill-based and industry-relevant VACs.
Some faculty members are yet to complete or enroll in doctoral programmes.	Faculty encouraged to pursue Ph.D. at the earliest, supported with FDPs, research guidance, and collaborations.
Research publications and consultancy activities are visible but can be further enhanced.	Faculty motivated to publish in reputed journals, apply for funded projects, and build collaborations/MoUs.
Department library resources require regular updates with latest editions of books and reference materials.	Proposal submitted for procurement of new books, journals, and e-resources.
Student progression to higher education needs improvement with more structured support.	Academic counseling sessions, skill development programs, and research opportunities introduced.
ICT infrastructure (projectors, labs, digital tools) is available but requires timely maintenance and upgradation.	Maintenance schedules implemented and proposals made for additional smart classrooms and ICT facilities.
Administrative processes and documentation are maintained, but digitization and efficiency can be improved.	Digital systems adopted for attendance, results, and academic records to ensure timely updates and transparency.



SCHOOL OF ENGINEERING & TECHNOLOGY

Observations	Action Taken
Limited number of Value-Added Courses (VACs) compared to the size of student enrollment.	▪ Departments advised to increase the number of VACs with focus on emerging technologies and employability.
Some faculty members are yet to complete or enroll in Ph.D. programmes.	▪ Faculty encouraged to pursue doctoral studies at the earliest and supported through FDPs and research collaborations.
Research publications and collaborations exist but require further strengthening in terms of quality and consultancy projects.	▪ Faculty guided to publish in indexed journals, apply for research funding, and initiate industry partnerships/MoUs.
Departmental libraries exist, but latest editions of reference books and digital resources are limited.	▪ Proposals submitted for procurement of updated books, journals, and e-learning resources.
Student progression to higher education and placement outcomes are modest.	▪ Placement cell reinforced, career counseling sessions conducted, and industry linkages developed for better opportunities.
ICT tools and infrastructure (labs, projectors, equipment) are functional but require periodic maintenance.	▪ Maintenance schedules implemented and additional smart classrooms proposed for improved teaching-learning.
Professional development opportunities for teaching and non-teaching staff need to be expanded.	▪ More FDPs, capacity-building programs, and administrative training workshops planned regularly.

