

**MINUTES OF MEETING
OF IQAC
2020-21**

Minutes of Meeting of IQAC (2020-21)

S.No.	Detail	Date
1	17 th Meeting of IQAC	July 16, 2021
2	16 th Meeting of IQAC	April 12, 2021
3	15 th Meeting of IQAC	March 26, 2021
.4	14 th Meeting of IQAC	December 26, 2020

17th Meeting of IQAC
Date: July 16, 2021

Minutes of the 17th Meeting of Internal Quality Assurance Cell (IQAC) held on 16 July 2021 (Thursday) at 4:00 PM in the Meeting Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Intezar Mahdi	Member
5. Dr. Vaibhav Trivedi	Member
6. Dr. B. K. Singh	Member
7. Dr. Shyam Bihari Mishra	Member
8. Dr. Raj Kumari Singh	Member
9. Dr. Navneet Verma	Member
10. Dr. Sushil Kumar	Member
11. Dr. Arun Kumar Mishra	Member
12. Dr. Tanzeel Ahmad	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwal	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Mr. K K Bansal	Member
21. Shri Abhinav Kothiwal	Member
22. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Naseem Siddiqui, Mr. Sanjay Arora, Mr. Praseon Tiwari, Mr. Navneet Mehta and Mr. Vivek Kumar were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 17th meeting of IQAC.

IQAC-XVII (01): To confirm the minutes of the last meeting.

Resolution: As there were no comments, the minutes of the last meeting of the IQAC held on 12.04.2021 were confirmed by the members.

IQAC-XVII (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 12.04.2021.


Vice Chancellor
IFTM University
Moradabad.





IQAC-XVII (03): To apprise the members about the promotion of research and innovative ecosystem in the University.

Resolution: The director of IQAC informed the members that a policy document has already been prepared under the guidance of the Vice Chancellor Sir and the Registrar Sir for the promotion of research and innovative ecosystem in the University. The members emphasized that amount of reimbursement for the travel expenses of the faculty members to attend any conference must be increased. The University has also decided to enhance an incentive scheme for boosting the publications in indexed journals.

IQAC-XVII (04): To converse about the strengthening of consultancy policy of the University.

Resolution: The director IQAC initiated the agenda point by emphasizing the need of the consultancy policy. The issue was further elaborated by Prof. Navneet Verma and Prof. Arun Kumar Mishra. Both of them placed different examples from other Universities and urged about the necessity to chalk out model for strengthening the consultancy policy. The all members supported it. The Vice Chancellor assigned this responsibility of drafting Consultancy Policy to Prof. Vaibhav Trivedi, Prof. Navneet Verma, Prof. Arun Kumar Mishra and Prof. Rakesh Kumar Yadav.

IQAC-XVII (05): To plan about making University website more dynamic and interactive.

Resolution: The Vice Chancellor discussed the importance of dynamic and interactive website. He also informed the members about the role of website in the revised accreditation framework. He assigned Prof. Arun Kumar Mishra for updating the University website. He also asked all the directors to provide the relevant information of the activities to be uploaded on the website. He asked Prof. Mishra to do all efforts to update the website by 10.9.2021.

IQAC-XVII (06): To apprise about the registration of Incubation centre of the University.

Resolution: The Registrar Shri Sanjeev Agarwal discussed about the Start-Up and Incubation Centre. He explained the role of startup in generating revenue and employment. He apprised about the registration of IFTM Business Incubation Foundation. The Vice Chancellor assigned the task of further strengthening the incubation foundation and organising various activities to Prof. Vaibhav Trivedi and Prof. Arun Kumar Mishra.

IQAC-XVII (07): To get consent about the ISO certification and the Green Audit of the University.

Resolution: Prof. Rakesh Kumar Yadav, Director IQAC discussed about the need of ISO certification and Green Audit. He suggested that the University should also have ISO 9001:2015 certificate for its quality management system. He also proposed Green audit to be conducted. The Vice Chancellor and the all members agreed on both these initiatives.

IQAC-XVII (08): To discuss about measures taken for gender sensitization, safety and women empowerment.

Resolution: The Vice Chancellor talked about the gender sensitization and women empowerment. He informed that University is planning to install Pad Vending machines and incinerators in the premises. Prof. Rajkumari Singh and Prof. Nisha Agarwal also emphasized on the need of these two machines.


Vice Chancellor
IFTM University
Moradabad.





IQAC-XVII (09): To discuss about the implementation of NEP 2020 and CBCS from session 2021-22.

Resolution: The Vice Chancellor informed the members about the implementation of NEP 2020 in different programmes. He informed about the different UP Government orders regarding implementation of NEP 2020. He asked all the Directors to make necessary changes in the course structure and syllabus as per the guidelines and implement it from 2021-22. He also suggested implementing CBCS from the next session. The Registrar asked all the members to include NEP 2020 and CBCS based syllabus in upcoming BOS of the schools/department.

IQAC-XVII (10): Any other matter with the permission of the chair.

Resolution: There was no other matter

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director/Coordinator of IQAC.



A handwritten signature in blue ink, appearing to be "Rakesh Kumar Yadav".

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Vice Chancellor
IFTM University
Moradabad.

16th Meeting of IQAC
Date: April 12, 2021

Minutes of the 16th Meeting of Internal Quality Assurance Cell (IQAC) held on 12 April 2021 (Monday) at 4:00 PM in the Meeting Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey, Vice Chancellor	Chairman
2. Prof. Rahul Kumar Mishra	Member
3. Mr. Sanjeev Agarwal	Member
4. Mrs. Manju Kothiwala	Member
5. Dr. Anuj Srivastava	Member
6. Dr. Kushal Pal Singh	Member
7. Prof. Nisha Agarwal	Member
8. Prof. Intezar Mahdi	Member
9. Prof. B K Singh	Member
10. Prof. Shyam Bihari Mishra	Member
11. Prof. Rajkumari Singh	Member
12. Prof. Vaibhav Trivedi	Member
13. Prof. Navneet Verma	Member
14. Prof. Sushil Kumar	Member
15. Mr. K K Bansal	Member
16. Prof. Arun Kumar Mishra	Member
17. Dr. Tanzeel Ahamad	Member
18. Dr. Virendra Singh	Member
19. Mr. Ajay Bharti	Member
20. Prof. Rakesh Kumar Yadav	Director IQAC

Mr. Sanjay Arora and Dr. Salma Khan were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 16th meeting of IQAC.

IQAC-XVI (01): To confirm the minutes of the last meeting.

Resolution: As there were no comments, the minutes of the last meeting of the IQAC held on 26.03.2021 were confirmed by the members. (Annexure-1)

IQAC-XVI (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 26.03.2021. (Annexure-2)

IQAC-XVI (03): To apprise the members about the enrolment of students in different courses of IBM Skills Build (CSRBOX).


Vice Chancellor
IFTM University
Moradabad.





Resolution: The director of IQAC informed the members that IFTM University has signed LoU with CSRBOX and purpose of this LoU is to provide special courses to the students for enhancing their skills as per the need of industry.

IC-XVI (04): To discuss the infrastructure developments like Lifts and Accessible toilets for disabled in the University.

Resolution: The Vice Chancellor informed the members that the infrastructural developments like installation of lifts and accessible toilets for disabled students will be done very soon. The all members appreciated it. The registrar also stressed on the need of such Universal toilets as well as lifts for physically challenged students. He said its good initiative.

IC-XVI (05): Any other matter with the permission of the chair.

Resolution: There was no other matter.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director/Coordinator of IQAC.



A handwritten signature in blue ink, appearing to be "Rakesh Kumar Yadav".

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Vice Chancellor
IFTM University
Moradabad.

ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 15th IQAC meeting which was held on 26.03.2021.

S.No.	Agenda / Suggestions of the Meeting	Action Taken
1	<i>To confirm the minutes of the last meeting.</i>	The minutes of the last meeting of the IQAC held on 26.03.2021 were confirmed by the members and the same have been circulated to all the members.
2	<i>To take note of the action taken report (ATR) of the last meeting.</i>	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	<i>To apprise the members about the submission of NIRF</i>	The members took note of it and appreciated Director IQAC for this initiative.
4	<i>To apprise the members about the Annual subscription of SPOKEN TUTORIAL Project-IIT Bombay for our students and to decide the faculty organizers for the same.</i>	A notice has been sent from the office of the Registrar to all the Directors to nominate the faculty organizers. The list of faculty organizers has been sent to SPOKEN TUTORIAL for their registration and login formalities.
5	<i>To discuss plan of action for academic session (Even) 2020-21.</i>	The even semester session has started smoothly.
6	<i>Any other matter with the permission of the chair.</i>	There was no other matter.



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15th Meeting of IQAC
Date: March 26, 2021

Minutes of the 15th Meeting of Internal Quality Assurance Cell (IQAC) held on 26 March 2021 (Friday) at 4:00 PM in the Meeting Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey, Vice Chancellor	Chairman
2. Prof. Rahul Kumar Mishra	Member
3. Mr. Sanjeev Agarwal	Member
4. Mrs. Manju Kothiwala	Member
5. Dr. Anuj Srivastava	Member
6. Dr. Kushal Pal Singh	Member
7. Prof. Nisha Agarwal	Member
8. Prof. Intezar Mahdi	Member
9. Prof. B K Singh	Member
10. Prof. Shyam Bihari Mishra	Member
11. Prof. Rajkumari Singh	Member
12. Prof. Vaibhav Trivedi	Member
13. Prof. Navneet Verma	Member
14. Prof. Sushil Kumar	Member
15. Mr. K K Bansal	Member
16. Prof. Arun Kumar Mishra	Member
17. Dr. Tanzeel Ahamad	Member
18. Dr. Virendra Singh	Member
19. Mr. Ajay Bharti	Member
20. Mr. Sanjay Arora	Member
21. Prof. Rakesh Kumar Yadav	Director IQAC

Dr. Salma Khan was not present in the meeting due to preoccupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director; IQAC placed the agenda points of the 15th meeting of IQAC.

IQAC-XV (01): To confirm the minutes of the last meeting.

Resolution: As there were no comments, the minutes of the last meeting of the IQAC held on 26.12.2020 were confirmed by the members. (Annexure-1)

IQAC-XV (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 26.12.2020. (Annexure-2)

IQAC-XV (03): To apprise the members about the submission of NIRF.


Vice Chancellor
IFTM University
Moradabad.





Resolution: The director of IQAC informed the members that the data for NIRF has been uploaded on the NIRF portal. The Vice Chancellor congratulated to all the members involved in this task as it was the first time IFTM University registered and filled the data for NIRF.

IQAC-XV (04): To apprise the members about the Annual subscription of SPOKEN TUTORIAL Project-IIT Bombay for our students and to decide the faculty organizers for the same.

Resolution: The director IQAC informed the members that IFTM University has taken annual subscription of SPOKEN TUTORIAL Project-III Bombay. This will help the students as well as the faculty members to enhance their knowledge. The director IQAC also asked all the directors to nominate one faculty as 'Faculty Organizer' for this programme. These faculty organizers will get training first and then they will train the students. Prof. Yadav informed that the students will also get certificate after passing the exam conducted by SPOKEN TUTORIAL. (Annexure-3)

IQAC-XV (05): To discuss plan of action for academic session (Even) 2020-21

Resolution: The Vice Chancellor asked all the members to prepare the Time Table and lecture plans etc for the upcoming even semester. He asked all to complete the syllabus with in stipulated time schedule as it is already late due to Covid- 19. The members assured him for the timely completion of syllabus and other academic activities.


IQAC-XV (06): Any other matter with the permission of the chair.

Resolution: There was no other matter.

The Vice Chancellor extended his warm wishes of HOLI to all the members and the meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director/Coordinator of IQAC.



A handwritten signature in blue ink, appearing to be "Rakesh Kumar Yadav".


Vice Chancellor
IFTM University
Moradabad.

ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 14th IQAC meeting which was held on 26.12.2020.

S.No.	Agenda / Suggestions of the Meeting	Action Taken
1	<i>To confirm the minutes of the last meeting.</i>	The minutes of the last meeting of the IQAC held on 26.12.2020 were confirmed by the members and the same have been circulated to all the members.
2	<i>To take note of the action taken report (ATR) of the last meeting.</i>	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	<i>To apprise the members about the registration of IFTM University for NIRF.</i>	The members took note of it and appreciated Director IQAC for this initiative.
4	<i>To discuss about the initiation of Value Added Courses as per the Criterion 1 of AQAR/SSR for the students.</i>	Four Value Added Courses have been started in the School of Business Management. The details are also available on University website. The students from different schools have registered for these courses.
5	<i>Any other matter with the permission of the chair.</i>	There was no other matter.



A handwritten signature in blue ink, appearing to be "S. D." or similar, written in a cursive style.

14th Meeting of IQAC
Date: December 26, 2020

Minutes of the 14th Meeting of Internal Quality Assurance Cell (IQAC) held on 26 December 2020 (Saturday) at 4:00 PM in the Meeting Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey, Vice Chancellor	Chairman
2. Prof. Rahul Kumar Mishra	Member
3. Mr. Sanjeev Agarwal	Member
4. Mrs. Manju Kothiwal	Member
5. Dr. Anuj Srivastava	Member
6. Dr. Kushal Pal Singh	Member
7. Prof. Nisha Agarwal	Member
8. Prof. Intezar Mahdi	Member
9. Prof. B K Singh	Member
10. Prof. Shyam Bihari Mishra	Member
11. Prof. Rajkumari Singh	Member
12. Prof. Vaibhav Trivedi	Member
13. Prof. Navneet Verma	Member
14. Prof. Sushil Kumar	Member
15. Mr. K K Bansal	Member
16. Prof. Arun Kumar Mishra	Member
17. Dr. Tanzeel Ahamad	Member
18. Dr. Virendra Singh	Member
19. Dr. Salma Khan	Member
20. Prof. Rakesh Kumar Yadav	Director IQAC

Mr. Sanjay Arora and Mr. Ajay Bharti were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director; IQAC placed the agenda points of the 14th meeting of IQAC.

IQAC-XIV (01): To confirm the minutes of the last meeting.

Resolution: As there were no comments, the minutes of the last meeting of the IQAC held on 10.09.2020 were confirmed by the members. (Annexure-1)

IQAC-XIV (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 10.09.2020. (Annexure-2)

IQAC-XIV (03): To apprise the members about the registration of IFTM University for NIRF.

Resolution: The director of IQAC informed the members that IFTM University has registered for NIRF 2021. All the members appreciated this initiative.


Vice Chancellor
IFTM University
Moradabad.



IQAC-XIV (04): To discuss about the initiation of Value Added Courses as per the Criterion 1 of AQAR/SSR for the students.

Resolution: The director IQAC informed the members that Value Added Courses (VAC) are very much required to enhance the skills of the students. He also informed that it is one of the requirements of NAAC Criterion 1. The Vice Chancellor and the Registrar also shared their views related to VAC. Prof. Nisha Agarwal has assured the members that School of Business Management has planned VAC for its students and it will be implemented in next semester.

IQAC-XIV (05): Any other matter with the permission of the chair.

Resolution: There was no other matter.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director/Coordinator of IQAC.




Vice Chancellor
IFTM University
Moradabad.

ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 13th IQAC meeting which was held on 10.09.2020.

S.No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 10.09.2020 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members that IFTM University has become the local chapter of SWAYAM-NPTEL.	The members took note of it and appreciated SPOC of local chapter of SWAYAM-NPTEL.
4	To apprise the members that IFTM University has entered into MOUs with different organisations.	The members took note of it and appreciated the efforts of the Registrar IFTM University for entering number of MOUs. The Vice Chancellor suggested to make all MOUs functional..
5	To apprise the members about the initiatives taken by IQAC.	The members took note of it and appreciated the efforts made by Director, IQAC.
6	To discuss the issues raised by the NAAC Peer Team.	The Vice Chancellor announced a Monitoring Committee to be formed to look in to these issues and the committee has been constituted. The library coordinators have been appointed in different schools. The automation of library has been started.
7	To discuss plan of action for academic session 2020-21.	All the second year onwards classes started by 18.9.2021 through online mode.
8	Any other matter with the permission of the chair The Registrar asked the directors of all schools to develop e-content to be uploaded on the website of the Uttar Pradesh Higher Education Digital Library, Lucknow.	The e-contents of the faculty members have been uploaded on the website of the Uttar Pradesh Higher Education Digital Library, Lucknow



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2/9/21