

**MINUTES OF MEETING  
OF IQAC  
2022-23**

## Minutes of Meeting of IQAC (2022-23)

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<b>S.No.</b>	<b>Detail</b>	<b>Date</b>
1	27 <sup>th</sup> Meeting of IQAC	June 28, 2023
2	26 <sup>th</sup> Meeting of IQAC	May 11, 2023
3	25 <sup>th</sup> Meeting of IQAC	February 08, 2023
4	24 <sup>th</sup> Meeting of IQAC	November 04, 2022
5	23 <sup>rd</sup> Meeting of IQAC	September 06, 2022



**27<sup>th</sup> Meeting of IQAC**

**Date: June 28, 2023**

Office of the Internal Quality Assurance Cell (IQAC)  
IFTM University, Moradabad

**Minutes of the 27<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on June 28, 2023 (Wednesday) at 1:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwal	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwal	Member
22. Mr. K K Bansal	Member
23. Dr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Prasoon Tiwari, Mr. Naseem Siddiqui and Mr. Vivek Kumar were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 27<sup>th</sup> meeting of IQAC.

**IQAC-XXVII (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 11<sup>th</sup> May 2023 were confirmed by the members. **(Annexure-1)**

  
Vice Chancellor  
IFTM University  
Moradabad.





**IQAC-XXVII (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 11<sup>th</sup> May 2023. **(Annexure-2)**

**IQAC-XXVII (03): To apprise the members about the NAAC Peer Team Visit dates and its preparation.**

**Resolution:** The Director IQAC apprised the members about the schedule of the NAAC Peer Team Visit which will be held from 31<sup>st</sup> July 2023 to 2<sup>nd</sup> August 2023. The Vice Chancellor asked all the members to prepare all required documents for NAAC Peer Team Visit. He also advised to check all the required arrangements as informed by IQAC. All the directors should prepare their power point presentation (PPT) and highlight the key features, achievements and activities of their respective school as per criteria 7 of SSR.

**IQAC-XXVII (04): To discuss the formation of various committees for the NAAC Peer Team visit.**

**Resolution:** The Director IQAC placed their agenda and discussed the need of various committees for the smooth conduct of NAAC Peer Team Visit. To take responsibility of various events at different places, all the member of University need to work in a team and for that prepare following committees have been finalized in the meeting: **(Annexure-3)**

- Reception & Hospitality Committee
- Transportation and Parking Committee
- Discipline Committee
- Cultural Committee
- Finance Committee & Finance Office

Committee to coordinate various offices and cells

1. Registrar Office and HR Office
2. Controller of Examinations (COE) Office and Examination Store
3. IT Facilities & ICT infrastructure/Wi-Fi/E-Waste
4. Incubation and Start-up and Skill Development Centre
5. Sports Facilities/Gymnasium/Yoga Centre
6. Research & Development Cell and IPR Cell
7. Office of DSW/Hostel/Guest House/ Canteen/Crèche/Beauty Parlour/Barber Shop
8. Dispensary/Medical Facility
9. Central Instrumentation Centre (CIC)/Animal House/Herbal Garden/Museum
10. E-Content Development Cell (Media Lab) Facility
11. Infrastructure/Generator Room/Solar Facilities/e-Charging Point/Rain Water Harvesting Units/ Water Recycle Units/Amrit Sarovar/Fire Safety & Security/Pedestrian Pathway/Ramps/Lifts/Waste Management system(Solid/Liquid/Hazardous/Bio-waste) / Maintenance & Utilization of Physical, academic and Support facilities
12. Training and Placement Cell
13. Biogas Facility/Vermi-compost Units/ Mushroom Cultivation Units/ Bee-Keeping/Animal husbandry/Organic farming
14. Adopted Villages (UBA) Visit
15. Anti-Ragging Committee/Grievance Redressal Cell/Chief Proctor Office
16. Office of International Affairs/IUAA /IUSC

  
**Vice Chancellor**  
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17. Internal Complaint Committee (ICC)
18. NCC Office & NSS Office
19. Library
20. Photography & Video Committee

**IQAC-XXVII (05): Any other matter of concern with the permission of chair.**

**Resolution:** There was no other matter to discuss.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.



  
**Vice Chancellor**  
IFTM University  
Moradabad.

## ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 26<sup>th</sup> IQAC meeting which was held on 11<sup>th</sup> May 2023.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 08.02.2023 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To inform about the submission of AISHE (2021-22) report.	University has submitted data of AISHE – 2021-22 on 14 <sup>th</sup> February 2023.
4	To inform the members about the status of SSR Pre-Qualification.	Informed about the passing of SSR Pre-Qualification.
5	To discuss about the progress for NAAC Peer Team Visit.	The progress for NAAC Peer Team Visit found satisfactory.
6	Any other matter with the permission of the chair.	There was no other matter of concern.





**26<sup>th</sup> Meeting of IQAC**  
**Date: May 11, 2023**



Office of the Internal Quality Assurance Cell (IQAC)  
IFTM University, Moradabad

**Minutes of the 26<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on May 11, 2023 (Thursday) at 3:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwari	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwari	Member
22. Mr. K K Bansal	Member
23. Dr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Vivek Kumar, Mr. Praseon Tiwari and Mr. Naseem Siddiqui were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 26<sup>th</sup> meeting of IQAC.

**IQAC-XXVI (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 8<sup>th</sup> February 2023 were confirmed by the members.  
(Annexure-1)

  
**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXVI (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 8<sup>th</sup> February 2023. **(Annexure-2)**

**IQAC-XXVI (03): To inform about the submission of AISHE (2021-22) report.**

**Resolution:** The Director IQAC apprised the members regarding successfully submission of All India Survey on Higher Education (AISHE) (2021-22) on 14<sup>th</sup> February 2023.

**(Annexure-3)**

**IQAC-XXVI (04): To inform the members about the status of SSR Pre-Qualification.**

**Resolution:** The Director IQAC apprised the members about the passing status of SSR Pre-Qualification. He also informed about the DVV Clarification. The Vice Chancellor appreciated the efforts of IQAC Team.

**IQAC-XXVI (05): To discuss about the progress for NAAC Peer Team Visit.**

**Resolution:** The Vice Chancellor asked all the Directors of Schools to prepare all required documents considering NAAC Peer Team Visit. He also advised to maintain the infrastructure of the Classroom, Labs, Seminar Halls and Research facilities.

The Director IQAC told about the Qualitative Matrices and their weightage for upcoming NAAC Peer Team Visit. He also explained the points for interaction with different authorities, governing bodies, committee and cells.

**IQAC-XXVI (06): Any other matter with the permission of the chair.**

**Resolution:** There was no other matter to discuss.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**ACTION TAKEN REPORT**

The following actions have been taken as per agenda and the suggestions given in the 25<sup>th</sup> IQAC meeting which was held on 8<sup>th</sup> February 2023.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 04.11.2022 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise about the submission of NIRF 2023	University has submitted data of NIRF - 2023 on 20 <sup>th</sup> January 2023 in Overall and Pharmacy category.
4	To apprise about the submission of Self Study Report (SSR) of IFTM University.	IQAC has submitted Institutional Internal Quality Assurance (IIQA) on 11 <sup>th</sup> November 2022 which was approved on 20 <sup>th</sup> December 2022 and also successfully submitted the Self Study Report (SSR) of the University on 30 <sup>th</sup> January 2023 on NAAC portal.
5	To inform about the initiation of Students Satisfaction Survey (SSS) and Infilbnet inputs and review.	The NAAC has initiated the Students Satisfaction Survey (SSS) and Infilbnet inputs and review which has been completed now. The 11.164% students participated in SSS & NAAC has given 3.85 points which has been updated in our SSR,
6	To discuss about the preparation for NAAC Peer Team Visit.	The progress of SSR was found satisfactory.
7	Any other matter with the permission of the chair.	There was no other matter of concern.

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**25<sup>th</sup> Meeting of IQAC**  
**Date: February 8, 2023**



**Office of the Internal Quality Assurance Cell (IQAC)  
IFTM University, Moradabad**

**Minutes of the 25<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on February 08, 2023 (Wednesday) at 3:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bih ari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwal	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwal	Member
22. Mr. K K Bansal	Member
23. Dr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Vivek Kumar, Mr. Prason Tiwari and Mr. Naseem Siddiqui were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 25<sup>th</sup> meeting of IQAC.

**IQAC-XXV (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 4<sup>th</sup> November 2022 were confirmed by the members. (Annexure-1)

  
**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXV (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 4<sup>th</sup> November 2022. (Annexure-2)

**IQAC-XXV (03): To apprise about the submission of NIRF 2023**

**Resolution:** The Director IQAC apprised the members regarding successfully submission of NIRF 2023 on 20<sup>th</sup> January 2023. He told that the University is participating third time in National Institutional Ranking Framework (NIRF). This time the University has submitted data for Overall Category and Pharmacy.

**IQAC-XXV (04): To apprise about the submission of Self Study Report (SSR) of IFTM University.**

**Resolution:** The Director IQAC informed the members that Institutional Internal Quality Assurance (IIQA) was submitted on 11<sup>th</sup> November 2022 which was approved on 20<sup>th</sup> December 2022. Now, the IQAC has successfully submitted the Self Study Report (SSR) of the University on 30<sup>th</sup> January 2023 on NAAC portal. He also told about the DVV Process to be completed in coming month by NAAC. He assured the members that proper responses will be provided within stipulated time as and when DDV clarification received.

The Chairman of the IQAC congratulated and appreciated the entire IQAC team for the successful submission of SSR.

**IQAC-XXV (05): To inform about the initiation of Students Satisfaction Survey (SSS) and Infilbnet inputs and review.**

**Resolution:** The Director IQAC apprised the members about the initiation of Students Satisfaction Survey (SSS) and Infilbnet inputs and review. He told that NAAC has sent emails to 30% students out of students data (2021-22) provided to NAAC in SSR. The students are required to participate in this survey by filling online questionnaire of 20 multiple choice questions and 1 subjective question. After completing this survey, its score will be reflected in SSR in metric no. 2.7.1.

The data provided from Web of Sciences and Scopus regarding publication details of our University has been fetched by Infilbnet which is as follows:

S.No.	Source	Number of Publications	Number of Citations	H-Index of the Institution for last 5 Years
1	Scopus	365	1876	22
2	Web of Science	251	1530	20

He told that this data will be reflected automatically in metric no. 3.4.8 & 3.4.9 in SSR.

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**IQAC-XXV (06): To discuss about the preparation for NAAC Peer Team Visit.**

**Resolution:** The Vice Chancellor asked all the Directors of Schools to prepare all required documents considering NAAC Peer Team Visit in upcoming days. He also advised to maintain the infrastructure of the Classrooms, Labs, Seminar hall and Research facilities.

**IQAC-XXV (07): Any other matter with the permission of the chair.**

**Resolution:** There was no other matter to discuss.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.

  
**Vice Chancellor**  
IFTM University  
Moradabad.



**ACTION TAKEN REPORT**

The following actions have been taken as per agenda and the suggestions given in the 24<sup>st</sup> IQAC meeting which was held on 4<sup>th</sup> November 2022

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	<b>To confirm the minutes of the last meeting.</b>	The minutes of the last meeting of the IQAC held on 06.09.2022 were confirmed by the members and the same have been circulated to all the members.
2	<b>To take note of the action taken report (ATR) of the last meeting.</b>	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	<b>To discuss the progress of SSR preparation.</b>	The progress of SSR was found satisfactory.
4	<b>Any other matter with the permission of the chair: To revise the composition of IQAC</b>	There was no other matter of concern.



**24<sup>th</sup> Meeting of IQAC**  
**Date: November 4, 2022**

**Office of the Internal Quality Assurance Cell (IQAC)  
IFTM University, Moradabad**

**Minutes of the 24<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on 4<sup>th</sup> November 2022 (Friday) at 4:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwari	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B K Rajput	Member
21. Shri Abhinav Kothiwari	Member
22. Mr. K K Bansal	Member
23. Mr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Naseem Siddiqui, Mr. Vivek Kumar and Mr. Praseon Tewari were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 24<sup>th</sup> meeting of IQAC.

**IQAC-XXIV (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 6<sup>th</sup> September 2022 were confirmed by the members. **(Annexure-1)**

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**IQAC- XXIV (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 6<sup>th</sup> September 2022. (Annexure-2)

**IQAC- XXIV (03): To discuss the progress of SSR preparation.**

**Resolution:** The director IQAC apprised the members that quantitative data and qualitative data for SSR has been prepared and the qualitative data has been sent to the monitoring team for review and suggestions. He also informed that the students feedback, students satisfaction survey(SSS) and academic and administrative audit (AAA) have been uploaded on the website. He also informed the members that IIQA has been prepared and its requisite fees for submission have been submitted to NAAC on 30.9.2022. The AQAR 2020-21 & 2017-18 as well as IIQA will be submitted in next week. IIQA is the mandatory document to be submitted to the NAAC before the submission of SSR. The members were satisfied with the progress but the Vice Chancellor Sir suggested to thoroughly check all data related to all seven criteria of SSR.

**IQAC- XXIV (04): Any other matter with the permission of the chair.**

**Resolution:** There was no other matter to discuss.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.

  
**Vice Chancellor**  
IFTM University  
Moradabad.



**ACTION TAKEN REPORT**

The following actions have been taken as per agenda and the suggestions given in the 23<sup>rd</sup> IQAC meeting which was held on 06.09.2022.

<b>S. No.</b>	<b>Agenda / Suggestions of the Meeting</b>	<b>Action Taken</b>
1	To confirm the minutes of the last meeting	The minutes of the last meeting of the IQAC held on 20.06.2022 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To discuss about the preparation of AQAR 2020-21 and AQAR 2017-18	The members took note of the preparation of AQAR 2020-21 & AQAR 2017-18.
4	To discuss the progress of SSR preparation.	The progress of SSR was found satisfactory. The data for the session 2021-22 till 31/8/2022 has been added.
5	To apprise the members about the Academic and Administrative Audit (AAA) for the session 2021-22	The AAA was conducted in the month of July, 2022.
6	To discuss about the plan of action for the academic session 2022-23	The classes for first year students of session 2022-23 have been commenced from 19/9/2022. The Orientation programme was held in all schools.
7	Any other matter with the permission of the chair	There was no other matter of concern.





**23<sup>rd</sup> Meeting of IQAC**  
**Date: September 6, 2022**

**Minutes of the 23<sup>rd</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on 6<sup>th</sup> September 2022 (Tuesday) at 3:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwari	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B K Rajput	Member
21. Shri Abhinav Kothiwari	Member
22. Mr. K K Bansal	Member
23. Mr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Vivek Kumar, Mr. Prasoon Tewari and Mr. Naseem Siddiqui were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Vice Chancellor and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 23<sup>rd</sup> meeting of IQAC.

**IQAC-XXIII (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 20<sup>th</sup> June 2022 were confirmed by the members. **(Annexure-1)**

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**IQAC-XXIII (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 20<sup>th</sup> June 2022.  
(Annexure-2)

**IQAC-XXIII (03): To discuss about the preparation of AQAR 2020-21 and AQAR 2017-18.**

**Resolution:** The director IQAC apprised the members about the preparation of AQAR 2020-21 and AQAR 2017-18 to be submitted to NAAC portal. The Vice Chancellor asked all the directors of schools present in the meeting to provide the necessary data to IQAC.

**IQAC-XXIII (04): To discuss the progress of SSR preparation.**

**Resolution:** The director IQAC apprised the members that data (for session 2021-22 till August 31, 2022) has been received from the schools and now the team of IQAC office is compiling it for SSR. He informed that the draft SSR which has been prepared earlier is now under editing to add the data of August 2022. He also informed the members about the preparation of IIQA. The members were satisfied with the progress.

**IQAC-XXIII (05): To apprise the members about the Academic and Administrative Audit (AAA) for the session 2021-22.**

**Resolution:** The AAA for the session 2021-22 was conducted in the month of the July 2022. The audit was conducted by site visit of different schools by the team of auditors comprising Registrar, DSW and Director IQAC. The proforma was filled on the basis of discussion held with the directors and faculty members of the concerned schools.

**IQAC-XXIII (06): To discuss about the plan of action for the academic session 2022-23**

**Resolution:** The Vice Chancellor has asked all the directors to strengthen the teaching learning pedagogy as per the NEP 2020 and continue the value added courses in new session. He also informed that the classes for first year students of session 2022-23 will commence from 19/9/2022. The Orientation programme will be held in all schools.

**IQAC-XXIII (07): Any other matter with the permission of the chair.**

**Resolution:** There was no other matter to discuss.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**ACTION TAKEN REPORT**

The following actions have been taken as per agenda and the suggestions given in the 22<sup>nd</sup> IQAC meeting which was held on 20.06.2022.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 09.05.2022 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To discuss about the celebration of International Yoga Day	The International Yoga Day was celebrated on 21/6/2022 by NSS and NCC.
4	To discuss the progress of SSR preparation.	The progress of SSR was found satisfactory.
5	Any other matter with the permission of the chair	There was no other matter of concern

