

**Minutes of Meeting  
of IQAC  
2023-24**

## Minutes of Meeting of IQAC (2023-24)

---

S.No.	Detail	Date
1	31 <sup>st</sup> Meeting of IQAC	June 11, 2024
2	30 <sup>th</sup> Meeting of IQAC	March 27, 2024
3	29 <sup>th</sup> Meeting of IQAC	December 29, 2023
4	28 <sup>th</sup> Meeting of IQAC	August 18, 2023

**31<sup>st</sup> Meeting of IQAC**

**Date: June 11, 2024**

**Office of the Internal Quality Assurance Cell (IQAC)**  
**IFTM University, Moradabad**

**Minutes of the 31<sup>st</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on June 11<sup>th</sup> 2024 at 01:30 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof.(Dr.) Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Vaibhav Trivedi	Member
4. Dr. Navneet Verma	Member
5. Dr. Nisha Agarwal	Member
6. Dr. B. K. Singh	Member
7. Dr. Shyam Bihari Misra	Member
8. Dr. Rajkumari Singh	Member
9. Dr. Sushil Kumar	Member
10. Dr. Manoj Kumar	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Virendra Singh	Member
13. Dr. Arun Kumar Mishra	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwale	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwale	Member
22. Mr. K K Bansal	Member
23. Prof.(Dr.) Rakesh Kumar Yadav	Director, IQAC

The meeting began with the warm welcome extended to all the members by the Prof.(Dr.) Mahendra Prasad Pandey (Chairman) and after that Prof.(Dr.) Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 31<sup>st</sup> meeting of IQAC.

**IQAC-XXXI (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 27<sup>th</sup> March 2024 were confirmed by the members. **(Annexure-1)**



**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXXI (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 27<sup>th</sup> March 2024. (Annexure-2)

**IQAC-XXXI (03): To discuss about the performance of the Institutions Innovation Council (IIC).**

**Resolution:** The Director IQAC discussed with the members about the performance of the Institutions Innovation Council (IIC). The Director IQAC informed that IIC of IFTM University has 1 star rating for the session 2022-23. This was 2 in the session 2021-22 and for the session 2023-24, it is still awaited.


He told that NIRF has introduced 'Innovation' as a new category of ranking and to get rank under this category, the IIC needs to be strengthened and it has to perform well to increase its star rating. He suggested to appoint 'IIC Coordinator' in all schools for better coordination of IIC with schools. These IIC Coordinator would help in increasing the participation of students and faculty members in various activities of IIC as per their calendar.

The President of IIC also supported his view. The Vice Chancellor asked the president of IIC to do the needful.

**IQAC-XXXI (04): To discuss about to initiate process of collection of data for AQAR 2023-24**

**Resolution:** The Director IQAC told that NAAC has made a provision of submitting AQAR mandatory for all accredited HEIs. The Director IQAC informed all the members that the process of collecting data for AQAR 2023-24 has been initiated by IQAC. The data templates of the AQAR (Annual Quality Assurance Report) has been shared with the Nodal Officers of all the schools. He also requested the directors to provide the valuable information and the data related to the AQAR 2023-24 within the stipulated time. He asked all the directors to provide all the supportive annexures as well. The Vice Chancellor and the Registrar also shared their views related to importance of AQAR. They said that the data must be shared very carefully so that no information should be left to be included in AQAR.



  
**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXXI (05): To apprise the members about the releasing of revised Feedback form for the Session 2023-24.**

**Resolution:** The Director IQAC informed the members about the releasing of revised Feedback form for the Session 2023-24. He also informed that the process of collections of feedbacks has already been initiated. The forms are available on University website. The link has been shared among the students through Nodal Officers. The Students, Faculty members, Alumni and Employer are filling the feedback form. The link of feedback forms would be active till 15<sup>th</sup> July 2024.

(Annexure-3)

**IQAC-XXXI (06): To review and revise the format of Academic and Administrative Audit (AAA) for the Session 2023-24.**

**Resolution:** The Director IQAC has presented the revised format of Academic and Administrative Audit (AAA) for the session 2023-24. The members of IQAC approved the revised format of AAA. The revised format of AAA will be uploaded on the website also. The process of conducting AAA for 2023-24 will start after the summer break. He told that as per the instruction of Vice Chancellor Sir, this time an external auditor will also be included in Academic and Administrative Auditors team.

(Annexure-4)

**IQAC-XXXI (07): To apprise the members about the implementation of NEP 2020 guidelines within the curriculum in various programmes of the University.**

**Resolution:** The Vice Chancellor informed the Directors of Schools for implementation of NEP 2020 guidelines. He also instructed to make necessary changes in leaflets and brochure related to NEP 2020. He asked to revise ERP module and website information accordingly.

The Registrar, Prof. Sanjeev Agrawal informed that the provision for credit transfer of MOOCs has already been approved in last Academic Council meeting. Therefore, all the directors are required to include MOOCs (NPTEL/SWAYAM) programmes in their curriculum and pass it through BoS. They are also required to make necessary changes in the Ordinances of programme if required.

Prof. Vaibhav Trivedi also focused on Multiple Entry and Multiple Exit provision of the NEP 2020 and suggested to incorporate it in ordinance of various UG programmes.

Prof. Rahul Mishra, Pro Vice Chancellor and Director Admission discussed about the 4 years UG programmes suggested in NEP 2020. He focused on guidelines to be informed to students regarding duration of programme, award of certificate, diploma, degree and degree with honours, etc.





**IQAC-XXXI (08): To apprise the members about the completion of Green Audit, Energy Audit and Environment Audit.**

**Resolution:** The Director IQAC apprised the members about the successfully completion of Green Audit, Energy Audit and Environment Audit.

He further informed that during the process of online audit we have provided the details and action taken on previous suggestions of audit were provided to the auditing team. Geotag photographs of the facilities available have also been provided. The auditing team was very supportive. The procedure was very smooth and instructions were clear and proper. The team collected various informations from IQAC. It also conducted an online survey among students for knowing their views about the environmental awareness and the initiatives taken by the University for the Sustainability of the environment and saving energy IQAC has received Audit certificate, detailed report and suggestions from the Auditing team. (Annexure-5)

**IQAC-XXXI (09): To apprise the members about the activities conducted by the Internal Quality Assurance Cell (IQAC) in the session 2023-24.**

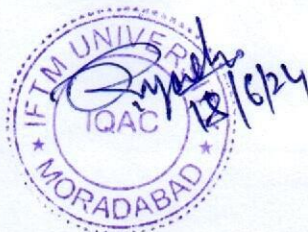
**Resolution:** The Director IQAC apprised the members about the activities conducted by the Internal Quality Assurance Cell (IQAC) in the session 2023-24. He also told that the activities were helpful to enhance the quality of the faculties as well as University. The following activities were held in four different quarters.


S.No.	Name of Activity	Date	No. of Participants
1	Seminar on "Effective implementation of NEP 2020"	September 12, 2023	58
2	Seminar on "Revised Guidelines and Benchmarks of NAAC for Quality Assurance and Accreditation"	December 21, 2023	33
3	Seminar on "Digital transformation in Education"	February 26, 2024	137
4	Seminar on "Effective utilization of ERP"	June 05, 2024	63

(Annexure-6)

**IQAC-XXXI (10): To apprise the members about the renewable of the International MoU signed with Tradepreneur.**

**Resolution:** Director IQAC apprised the members about the renewable of the International MoU signed with Tradepreneur Global Research Organization U.K. and Tradepreneur Global



  
**Vice Chancellor**  
IFTM University  
Moradabad.



Academic Platform. He also told that the MoU is valid for a period of five years (i.e., from 24 April 2024 to 24 April 2029). (Annexure-7)

**IQAC-XXXI (11): To apprise the members about the proposed collaboration with the Business Standards for the students of the University.**

**Resolution:** Director IQAC apprised the members about the proposed collaboration with the Business Standards newspaper regarding its 'BSmart App' which may be useful for the students of BBA & MBA. The App has useful impact related to industry which may be benefited for budding manager. A demo meeting would be arranged in the month of July 2024. The Director and senior faculty members of the School of Business Management will attend the meeting. If all favour, the University may subscribe the 'BSmart App' for its students of management programme (MBA and BBA).

**IQAC-XXXI (12): Any other matter of concern.**

**Resolution:** No any other matter of concern.

The meeting ended with the vote of thanks proposed by Prof.(Dr.) Rakesh Kumar Yadav, Director, IQAC.



  
**Vice Chancellor**  
IFTM University  
Moradabad.

## ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 30<sup>th</sup> IQAC meeting which was held on 27<sup>th</sup> March 2024.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 29.12.2023 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members about the submission of data for NIRF 2024.	University has submitted data for NIRF 2024 on 24 <sup>th</sup> January 2024.
4	To apprise the members about the submission of data for AISHE 2022-23.	University has submitted data for AISHE 2022-23 on 15 <sup>th</sup> February 2024.
5	To apprise the members about the International MoU signed with Jagannath University, Bangladesh.	University signed the MoU on 15 <sup>th</sup> February 2024.
6	To discuss about the progress of UGC 12B Submission.	The process of submitting documents for the status of UGC 12B is undergoing.
7	To review and revise the Feedback forms to get feedback from different Stakeholders.	The revised Feedback forms have been approved and shared with the different stakeholders.
8	To discuss about the implementation of guideline of Credit Framework for under graduate programmes, NCrF and NHEQF.	The guideline of Credit Framework for under graduate programmes, NCrF and NHEQF for under graduate programmes have been shared with the Director of respective schools to implement through BoS meeting.
9	To apprise the members about to initiating and conducting Green Audit, Energy Audit and Environment Audit.	The work order was issued in February 2024 and the process of Green Audit, Energy Audit and Environment Audit was initiated.
10	Any other matter with the permission of the chair.	There was no other matter of concern.



*Signature*  
2/4/24



**30<sup>th</sup> Meeting of IQAC**

**Date: March 27, 2024**

**Office of the Internal Quality Assurance Cell (IQAC)**  
**IFTM University, Moradabad**

**Minutes of the 30<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on March 27, 2024 (Wednesday) at 01:30 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

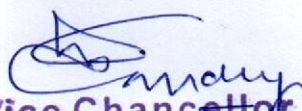
1. Prof.(Dr.) Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Vaibhav Trivedi	Member
4. Dr. Navneet Verma	Member
5. Dr. Nisha Agarwal	Member
6. Dr. B. K. Singh	Member
7. Dr. Shyam Bihari Misra	Member
8. Dr. Rajkumari Singh	Member
9. Dr. Sushil Kumar	Member
10. Dr. Manoj Kumar	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Virendra Singh	Member
13. Dr. Arun Kumar Mishra	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwal	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwal	Member
22. Mr. K K Bansal	Member
23. Prof.(Dr.) Rakesh Kumar Yadav	Director, IQAC

The meeting began with the warm welcome extended to all the members by the Prof.(Dr.) Mahendra Prasad Pandey (Chairman) and after that Prof.(Dr.) Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 30<sup>th</sup> meeting of IQAC.

**IQAC-XXX (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 29<sup>th</sup> December 2023 were confirmed by the members. (Annexure-1)



  
**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXX (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 29<sup>th</sup> December 2023. (Annexure-2)

**IQAC-XXX (03): To apprise the members about the submission of data for NIRF 2024.**

**Resolution:** The Director IQAC apprised the members regarding successfully submission of data for NIRF 2024 on 24<sup>th</sup> January 2024. He told that the University has been participating for last four years in National Institutional Ranking Framework (NIRF). This time the University has submitted data for Overall Category and Pharmacy. (Annexure-3)

**IQAC-XXX (04): To apprise the members about the submission of data for AISHE 2022-23.**

**Resolution:** The Director IQAC apprised the members regarding successfully submission of data for All India Survey on Higher Education (AISHE) (2022-23) on 15<sup>th</sup> February 2024. This survey is filled on yearly basis and Ministry of Education publish the AISHE report. (Annexure-4)

**IQAC-XXX (05): To apprise the members about the International MoU signed with Jagannath University, Bangladesh.**

**Resolution:** The Director IQAC informed the members that the IFTM University has signed the International MoU with Jagannath University, Bangladesh on 15<sup>th</sup> February 2024. The main objective is to establish and allied cooperation between both the Universities, like to share the laboratory, academic and research facilities, infrastructure and Institutional exchanges between students and staff. The Vice Chancellor appreciated the efforts of Director IQAC for corresponding and finalizing this MoU. (Annexure-5)

**IQAC-XXX (06): To discuss about the progress of UGC 12B Submission.**


**Resolution:** The Director IQAC informed all the members about the progress of UGC 12B submission and he assured that the application for UGC 12B status would be submitted in the month of April to the office of University Grant Commission.

**IQAC-XXX (07): To review and revise the Feedback forms to get feedback from different Stakeholders.**

**Resolution:** The Director IQAC has presented the revised Feedback forms for collecting feedback from different Stakeholders (Teachers, Students, Alumni and Employer) for the session 2023-24. He told that NAAC Peer Team has suggested to revise the existing feedback form to keep it scale based and curriculum oriented. The members of IQAC approved the revised Feedback forms. The revised Feedback forms will be uploaded on the website through ERP system. The details of the feedback forms are as follows:

- Teachers' Feedback Form (Form I)
- Students' Feedback Form (Form II A)
- Students' Feedback Form (Form II B)
- Alumni Feedback Form (Form III)



  
**Vice Chancellor**  
IFTM University  
Moradabad.



- Employer Feedback Form (Form IV)

(Annexure-6)

**IQAC-XXX (08): To discuss about the implementation of guideline of Credit Framework for under graduate programmes, NCrF and NHEQF.**

**Resolution:** The Director IQAC has focused on the implementation of the various provisions of NEP 2020. He told that UGC has asked the HEIs for effecting implementation of NEP 2020. He said, the curriculum and ordinance are to be revised based on Curriculum & Credit Framework for Under Graduate Programmes, National Credit Framework (NCrF) and National Higher Education Qualifications Framework (NHEQF).

The Vice Chancellor asked the Director IQAC to circulate the Curriculum & Credit Framework for Under Graduate Programmes, National Credit Framework (NCrF) and National Higher Education Qualifications Framework (NHEQF) among all directors for effective implementation. The guideline to be considered during the Board of Studies (BOS) meeting of the respective programmes.

**IQAC-XXX (09): To apprise the members about to initiating and conducting Green Audit, Energy Audit and Environment Audit.**

**Resolution:** The Director IQAC apprised the members about to initiating and conducting Green Audit, Energy Audit and Environment Audit from 20<sup>th</sup> February 2024. It will help the University moves towards enhanced sustainability and environmental responsibilities. The payment has been made for the same. The Greenvio Solution would be conducting these audits for the University. It has asked the different data and improvements over the last audit. The IQAC team is compiling the data and it will be shared with the auditors soon.

(Annexure-7)

**IQAC-XXX (10): Any other matter of concern with the permission of chair.**

**Resolution:** No any other matter of concern.

The meeting ended with the vote of thanks proposed by Prof.(Dr.) Rakesh Kumar Yadav, Director, IQAC.



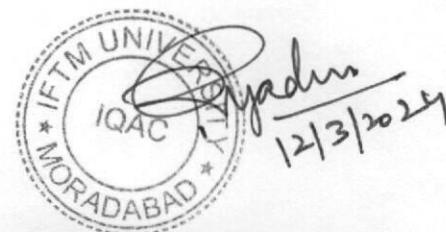
  
**Vice Chancellor**  
IFTM University  
Moradabad.



## ACTION TAKEN REPORT

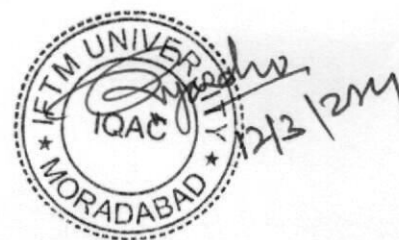
The following actions have been taken as per agenda and the suggestions given in the 29<sup>th</sup> IQAC meeting which was held on 29<sup>th</sup> December 2023.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 18.08.2023 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members about the NAAC result of 2 <sup>nd</sup> cycle.	The University accredited with Grade 'A' and CGPA 3.14.
4	To discuss the recommendations given by the NAAC Peer Team.	The recommendations have been noted and included in Strategic Plan also for timely compliance.
5	To apprise the members about the Academic & Administrative Audit (AAA) of the Session 2022-23.	The recommendations of AAA were shared with the respective Directors for necessary action.
6	To discuss about the implementation of MOOCs in all UG programmes and PG programmes.	The Academic Council in its 23 <sup>rd</sup> meeting held on 29 <sup>th</sup> January 2024 has passed the resolution for transferring the credits earned through MOOCs (NPTEL/SWAYAM).
7	To review the research progress i.e. research publications, patents, startups etc. during the year 2023.	The progress was satisfactory. The details of research progress are as follows: <ol style="list-style-type: none"> <li>1. 53 Patents published in 2023-24</li> <li>2. 181 Research publications published in 2023-24</li> <li>3. 22 Books published in 2023-24</li> <li>4. 49 Book chapters and proceeding published in 2023-24</li> </ol>
8	To discuss about to upgrade skills of faculty members.	<ol style="list-style-type: none"> <li>1. FDPs and workshops have been conducted by different schools.</li> <li>2. Many faculties have participated in different Malaviya Mission Teacher Training Centre (MMTTC) organized by different Universities.</li> </ol>





9	To discuss providing more exposure towards experiential learning in students.	<ol style="list-style-type: none"> <li>1. Training and Placement Cell of IFTM University organized a specialized vocational course for girls only - 'Cybersecurity skills' under the Honeywell Cybersecurity Training Programme implemented by ICT Academy at IFTM University Campus from 19 February 2024 to 07 March 2024. Total 34 students completed this course.</li> <li>2. The students of different Schools of the University has participated in Skill-A-Thon 2024 organized by ICT Academy in March 2024. Total 32 students completed various courses and earned certificates under this programme.</li> <li>3. A programme of 10 hours session on 'Financial Literacy for Youth' was organized by National Institute of Securities Markets (NiSM) as CSR initiate of Axis Bank Ltd. on 06 March 2024 at IFTM University. In this programme, students of School of Business Management has participated. Total 105 students earned the certificates.</li> </ol>
10	To discuss the status of strategic plan 2018-2023 and present the draft copy of the strategic plan (2024-2029) of the University.	The Strategic Plan 2018-2023 has achieved its goals and now the Strategic Plan 2024-2029 has been approved and implemented.
11	Any other matter with the permission of the chair.	There was no other matter of concern.



**29<sup>th</sup> Meeting of IQAC**  
**Date: December 29, 2023**

**Office of the Internal Quality Assurance Cell (IQAC)**  
**IFTM University, Moradabad**

**Minutes of the 29<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on December 29, 2023 (Friday) at 12:30 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Vaibhav Trivedi	Member
4. Dr. Navneet Verma	Member
5. Dr. Nisha Agarwal	Member
6. Dr. B. K. Singh	Member
7. Dr. Sushil Kumar	Member
8. Dr. Manoj Kumar	Member
9. Dr. Tanzeel Ahmad	Member
10. Dr. Virendra Singh	Member
11. Dr. Arun Kumar Mishra	Member
12. Dr. Ashish Kumar Saxena	Member
13. Ms. Ritika Saxena	Member
14. Mrs. Manju Kothiwari	Member
15. Dr. Sanjeev Agrawal	Member
16. Dr. Anuj Srivastava	Member
17. Dr. Kushal Pal Singh	Member
18. Dr. B.K. Rajput	Member
19. Shri Abhinav Kothiwari	Member
20. Mr. K K Bansal	Member
21. Dr. Sanjay Arora	Member
22. Mr. Navneet Mehta	Member
23. Mr. Vineet Kumar Agarwal	Member
24. Dr. K. K. Pande	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Dr. Shyam Bihari Mishra, Dr. Raj Kumari Singh, Mr. Prasoon Tiwari and Mr. Pankaj Sharma were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 29<sup>th</sup> meeting of IQAC.

**IQAC-XXIX (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 18<sup>th</sup> August 2023 were confirmed by the members.

(Annexure-1)



  
**Vice Chancellor**  
IFTM University  
Moradabad.

**IQAC-XXIX (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 18<sup>th</sup> August 2023. (Annexure-2)

**IQAC-XXIX (03): To apprise the members about the NAAC result of 2<sup>nd</sup> cycle.**

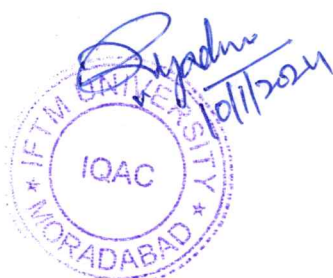
**Resolution:** Prof. Rakesh Kumar Yadav, Director IQAC apprised the members that the IFTM University has been accredited with GRADE "A" and CGPA 3.14 on 4 point scale by the National Assessment and Accreditation Council (NAAC) in the Cycle II. Prof. M. P. Pandey, Vice Chancellor and Chairman of IQAC congratulated and appreciated the efforts of all the members/employees of the University to achieve this milestone. He also thanked to all stakeholders like members of Governing body, Executive council, Parents, Alumni and Recruiters for providing their support during the process of NAAC. (Annexure-3)

**IQAC-XXIX (04): To discuss the Recommendations given by the NAAC Peer Team.**

**Resolution:** The Director IQAC discussed the recommendations provided by the NAAC peer team to enhance the quality of academic and administrative processes of the University. The Vice Chancellor advised to Monitoring Committee to thoroughly review each recommendation and develop an action plan for their implementation for promoting a culture of continuous improvement and accountability in line with the NAAC recommendations. Prof. K. K. Pande, an external member of IQAC suggested to focus on the resource mobilization, get funds from Government organisations for research. He also suggested to focus more to get NIRF rank in upcoming years. He advised to continue improvements in every field and overcome the weaknesses observed by the NAAC Peer Team. (Annexure-4)

**IQAC-XXIX (05): To apprise the members about the Academic & Administrative Audit (AAA) of the Session 2022-23.**

**Resolution:** The Director, IQAC informed that the Academic & Administrative Audit (AAA) of the year 2022-23 have been done from 16<sup>th</sup> – 30<sup>th</sup> November, 2023. The Director, IQAC also informed the members that from next academic year, one external expert would be included in the team of auditors for AAA. (Annexure-5)



  
**Vice Chancellor**  
IFTM University  
Moradabad.



**IQAC-XXIX (06): To discuss about the implementation of MOOCs in all UG programmes and PG programmes.**

**Resolution:** The Director IQAC informed about the UGC guidelines to incorporate Massive Open Online Courses (MOOCs) to enrich the academic experience and provide students with access to a broader spectrum of learning choices and resources. Prof. K. K. Pande suggested to allow few international MOOC courses (if any) in PG programmes along with NPTEL/SWAYAM. The Vice Chancellor advised the Monitoring Committee to explore the possibilities to implement the same from next session. He also informed to Registrar to put the agenda in Academic Council meeting.

**IQAC-XXIX (07): To review the research progress i.e. research publications, patents, startups etc. during the year 2023.**

**Resolution:** The Director IQAC presented the research progress for the year 2023. The Vice Chancellor directed all Directors to motivate their faculty members and research scholars for publishing their research papers in Scopus/Web of Science journals or in high impact factor journals of UGC CARE List. He also suggested to increase the number of patents and apply in Government funded projects. He instructed to publish atleast 2 paper per faculty in each semester and 1 patent per faculty in a year.

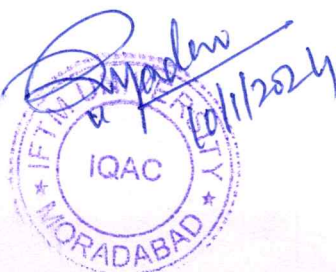
(Annexure-6)

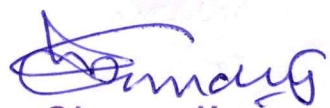
**IQAC-XXIX (08): To discuss about to upgrade skills of faculty members.**

**Resolution:** The Vice Chancellor suggested to organise Faculty Development Programmes (FDPs) and workshops for faculty members to enhance teaching pedagogy, research capabilities, and overall academic excellence.

**IQAC-XXIX (09): To discuss providing more exposure towards experiential learning in students.**

**Resolution:** The external member, Mr. Vineet Kumar Agarwal suggested to organize more industrial visits and field visits for the students so that they can meet industry leaders and professionals. In addition, he mentioned that industrial visits bridge the gap between theoretical learning and practical exposure to the students to identify the inputs and outputs for different business operations and processes performed at the work place. He also suggested to introduce new courses on robotics, internet of things, artificial intelligence, SAPs. Dr. Sanjay Arora, external member of IQAC suggested to discuss the success stories of Alumni of IFTM University to the students to encourage them to share innovative approaches



  
**Vice Chancellor**  
IFTM University  
Moradabad.



and suggestions for overcoming challenges. The Director IQAC informed that we have the provision of summer internships/winter internships/industry projects, etc in the curriculum of all PG programmes offered by the University.

Mr. K.K. Bansal, Director, Training & Placement advised to include the provision of orientation programmes for students from the experts of industry and academia for developing soft skills among the students.

**IQAC-XXIX (10): To discuss the status of strategic plan 2018-2023 and present the draft copy of the strategic plan (2024-2029) of the University.**

**Resolution:** The Director IQAC discussed the status of strategic plan 2018-2023 by providing a brief overview of the strategic plan for 2018-2023 and its significance in the context of the University's goals. He informed the status/progress made towards each objective, highlighting achievements and milestones touched and informed that the University achieved all the goals of the strategic plan 2018-2023. The Vice Chancellor appreciated the efforts to achieve all the goals of the strategic plan 2018-2023 and said that this strategic plan helped the University in achieving NAAC 'A' grade.

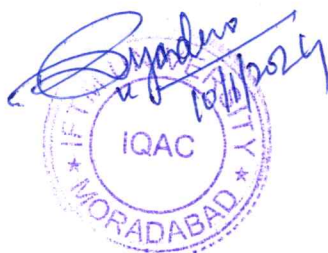
Further, The Director IQAC presented the draft copy of strategic plan 2024-2029 of the University and thoroughly discussed to align with the University's long-term objectives, emphasizing academic excellence, research, innovation, and overall development. The Vice Chancellor suggested that to circulate draft copy of the strategic plan 2024-2029 to all the members for their valuable feedbacks and then finalize the strategic plan 2024-2029 in the Academic Council meeting.

(Annexure- 7A & 7B)

**IQAC-XXIX (11): Any other matter of concern with the permission of chair.**

**Resolution:** No any other matter of concern.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.



  
**Vice Chancellor**  
IFTM University  
Moradabad.

## ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 28<sup>th</sup> IQAC meeting which was held on 18<sup>th</sup> August 2023.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 28.06.2023 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members about the successful completion of NAAC Peer Team Visit.	Informed about the successful completion of NAAC Peer Team Visit which was held from 31.07.2023 to 02.08.2023
4	To apprise the members about the progress of AQAR 2022-23 and preparing for UGC 12B status.	Informed about the progress for AQAR 2022-23 and preparation for UGC 12B status.
5	To conduct the Academic & Administrative Audit (AAA) for the Session 2022-23.	The Academic & Administrative Audit (AAA) was conducted in the month of November and the analysis along with ATR have been uploaded on website. Although this time all internal auditors conducted the Academic & Administrative Audit but from next year External auditors will also be included in the team of auditors.
6	To discuss Academic Calendar for the Session 2023-24.	Academic Calendar for the Session 2023-24 has been approved with some minor changes.
7	To apprise the members about the feedback of all the stakeholders.	The feedback of all the stakeholders found satisfactory and the analysis along with ATR have been uploaded on website.
8	To review new benchmarks introduced by the NAAC.	Members discussed the action plan for complying new benchmarks introduced by the NAAC.
9	To facilitate more experiential learning to the students by organizing industrial visits, field visits and other special activities.	The Vice Chancellor suggested to organize more industrial visits and field visits for the students on regular basis. (Students of BCA, MCA, B.Tech CSE, B.Tech Civil, B.Tech Mechanical Engineering, MBA visited DUCAT, Noida, Students of B.Ed., M.Ed., Integrated Education visited APS Inter College, Khempur, AM Inter

*Syach*  
26/12/23

IFTM UNIVERSITY  
IQAC  
MORADABAD



		College, Hasanpur Kala, HS Inter College, Pallupura Ghosi for their Experiential Learning.)
10	To conduct more Conferences and Seminars, organize professional development programmes for teaching and non-teaching staff.	The Vice Chancellor encouraged all the Directors to conduct such programmes. Two ICSSR-NRC sponsored National seminar have been held in School of Social Sciences on the topic National Education Policy 2020: Nation Building Prospective on October 5-6, 2023 and in School of Business Management on the topic Prospects of India Towards Economic Integrity of G20: Current Landscapes and Future Possibilities on December 8-9, 2023.
11	To discuss about the status of Strategic Plan (2018-2023).	Director IQAC discussed the various fields where there is need to improve or continuing to improve for achieving the strategic goals.
12	To approve the list of nodal officers of IQAC from Schools for the Session 2023-24.	All the Directors approved the name of nodal officers of their respective School.
13	To comprehensively review and discuss the annual report of the University of the Session 2022-23.	The annual report was found satisfactory but the Vice Chancellor suggested the directors to enhance the publications and research.
14	Any other matter with the permission of the chair.	There was no other matter of concern.

*Syach*  
26/12/23



**28<sup>th</sup> Meeting of IQAC**  
**Date: August 18, 2023**

**Office of the Internal Quality Assurance Cell (IQAC)**  
**IFTM University, Moradabad**

**Minutes of the 28<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on August 18, 2023 (Friday) at 3:00 PM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.**

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Nisha Agarwal	Member
4. Dr. Vaibhav Trivedi	Member
5. Dr. B. K. Singh	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. Raj Kumari Singh	Member
8. Dr. Navneet Verma	Member
9. Dr. Sushil Kumar	Member
10. Dr. Arun Kumar Mishra	Member
11. Dr. Tanzeel Ahmad	Member
12. Dr. Manoj Kumar	Member
13. Dr. Virendra Singh	Member
14. Dr. Ashish Kumar Saxena	Member
15. Ms. Ritika Saxena	Member
16. Mrs. Manju Kothiwale	Member
17. Dr. Sanjeev Agrawal	Member
18. Dr. Anuj Srivastava	Member
19. Dr. Kushal Pal Singh	Member
20. Dr. B.K. Rajput	Member
21. Shri Abhinav Kothiwale	Member
22. Mr. K K Bansal	Member
23. Dr. Sanjay Arora	Member
24. Mr. Navneet Mehta	Member
25. Prof. Rakesh Kumar Yadav	Director, IQAC

Mr. Vivek Kumar, Mr. Prasoon Tiwari and Mr. Naseem Siddiqui were not present in the meeting due to pre occupied assignments.

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 28<sup>th</sup> meeting of IQAC.

**IQAC-XXVIII (01): To confirm the minutes of the last meeting.**

**Resolution:** As there were no remarks, the minutes of the last meeting of the IQAC held on 28th June 2023 were confirmed by the members.

(Annexure-1)

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**IQAC-XXVIII (02): To take note of the action taken report (ATR) of the last meeting.**

**Resolution:** The members took note of the action taken on the decisions made during the last meeting of IQAC held on 28th June 2023. (Annexure-2)

**IQAC-XXVIII (03): To apprise the members about the successful completion of NAAC Peer Team Visit.**

**Resolution:** Prof. Rakesh Kumar Yadav, Director IQAC apprised the members about the successful completion of NAAC Peer Team Visit which was held from 31-07-2023 to 02-08-2023. The Vice Chancellor congratulated and appreciated the efforts of all the members/employees of IFTM University in making the event successful. He also thanked to all stakeholders like members of Governing body, Executive council, Parents, Alumni and Recruiters for providing their support during the NAAC peer team visit.

**IQAC-XXVIII (04): To apprise the members about the progress of AQAR 2022-23 and preparing for UGC 12B status.**

**Resolution:** Director IQAC apprised the members about the preparation of AQAR 2022-23 and all Directors assured their cooperation in the same. As it is mandatory to fill AQAR every year, therefore, the data for all 7 criteria are required from all schools. He also informed that NAAC peer team asked to apply the UGC 12B status as soon as possible, therefore the IQAC is compiling datasheet as per the format of UGC 12B application and hopefully it would be submitted soon. The Vice Chancellor asked all the directors to provide the data as required by IQAC.

**IQAC-XXVIII (05): To conduct the Academic & Administrative Audit (AAA) for the Session 2022-23.**

**Resolution:** Director IQAC informed that the Academic & Administrative Audit (AAA) of the year 2022-23 shall be done in the month of November 2023. The Vice Chancellor advised to include one external expert in the team of Auditors for Academic & Administrative Audit (AAA) and also instructed the Directors to take note of it and prepare accordingly in their Schools.

**IQAC-XXVIII (06): To discuss Academic Calendar for the Session 2023-24.**

**Resolution:** Director IQAC discussed the tentative academic calendar for the Session 2023-24. The academic calendar, encompassing important academic dates, holidays, class schedules, and other significant academic events, be deliberated upon and finalized. The Vice Chancellor

  
**Vice Chancellor**  
IFTM University  
Moradabad.



directed that the finalized academic calendar for the Session 2023-24 be approved by the appropriate academic bodies and be communicated by Registrar office to all stakeholders for implementation and adherence. (Annexure 3)

**IQAC-XXVIII (07): To apprise the members about the feedback of all the stakeholders.**

**Resolution:** The Director IQAC informed the members about the collection & analysis of Feedback for 2022-23. He informed about the number of participants for various stakeholders as per the following table:

S. No.	Stakeholders	Count
1.	Student	2073
2.	Teacher	487
3.	Alumni	405
4.	Employer	547

He said that the feedback was collected for the session 2022-23 and analyzed by IQAC. The same has been informed to Director of all school and uploaded on website. (Annexure 4)

**IQAC-XXVIII (08): To review new benchmarks introduced by the NAAC.**

**Resolution:** Prof. Rakesh Kumar Yadav, Director IQAC presented the new benchmarks and guidelines introduced by NAAC. Further, he discussed the action plan for complying new guidelines. The Vice Chancellor advised to all Directors to proceed as per the new guidelines of NAAC. All Directors assured their cooperation in the same. (Annexure 5)

**IQAC-XXVIII (09): To facilitate more experiential learning to the students by organizing industrial visits, field visits and other special activities.**

**Resolution:** The Vice Chancellor suggested to organize more Industrial visits and field visits for the students so that they can meet industry leaders and professionals. In addition, he also mentioned that industrial visits bridge the gap between theoretical learning and practical exposure to the students to identify the inputs and outputs for different business operations and processes performed at the work place.

  
**Vice Chancellor**  
IFTM University  
Moradabad.





**IQAC-XXVIII (10): To conduct more Conferences and Seminars, organize professional development programmes for teaching and non-teaching staff.**

**Resolution:** The Vice Chancellor encouraged all the Directors to conduct more conferences, seminars and workshops in order to bring people with common interest together and discuss issues and ideas relating to a specific topic. He also emphasized to conduct more professional development programmes for the teaching and non-teaching staff for improving the academic and intellectual environment in the University.

**IQAC-XXVIII (11): To discuss about the status of Strategic Plan (2018-2023).**

**Resolution:** Director IQAC apprised the members about the progress status of the various strategic goals of the strategic plan. Further he discusses the various fields where there is need to improve or continuing to improve for achieving the strategic goals. (Annexure 6)

**IQAC-XXVIII (12): To approve the list of nodal officers of IQAC from Schools for the Session 2023-24.**

**Resolution:** Director IQAC requested the Directors to approve the list of nodal officers of IQAC for the Session 2023-24. All the Directors approved the name of nodal officers of their respective School. (Annexure 7)

**IQAC-XXVIII (13): To comprehensively review and discuss the annual report of the University of the Session 2022-23.**

**Resolution:** Director IQAC placed the draft annual report of the University of the Session 2022-23 for review and discuss the key achievements, activities during the year, etc. The Vice Chancellor advised to all Directors to review the annual report thoroughly and revert back to the IQAC for any corrections or addition. All Directors assured their cooperation in the same. (Annexure 8)



  
**Vice Chancellor**  
IFTM University  
Moradabad.

**IQAC-XXVIII (14): Any other matter of concern with the permission of chair.**

**Resolution:** Prof. Manoj Kumar asked about the result of NAAC PTV, the other members were also eager to know about it. The Vice Chancellor informed that there is no update from NAAC office. He asked all to wait and hope for good grade and score till the result is declared.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.



  
**Vice Chancellor**  
IFTM University  
Moradabad.



**ACTION TAKEN REPORT**

The following actions have been taken as per agenda and the suggestions given in the 27<sup>th</sup> IQAC meeting which was held on 28<sup>th</sup> June 2023.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 11.05.2023 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members about the NAAC Peer Team Visit dates and its preparation.	NAAC Peer Team Visit was held on 31 <sup>st</sup> July 2023 to 2 <sup>nd</sup> August 2023.
4	To discuss the formation of various committees for the NAAC Peer Team Visit.	Various committees were formed for NAAC Peer Team Visit.
5	Any other matter with the permission of the chair.	There was no other matter of concern.

