

**Minutes of Meeting
Of IQAC
2024-25**

Minutes of Meeting of IQAC (2024-25)

S.No.	Detail	Date
1	32 nd Meeting of IQAC	September 30, 2024
2	33 rd Meeting of IQAC	December 06, 2024

32nd Meeting of IQAC

Date: September 30, 2024

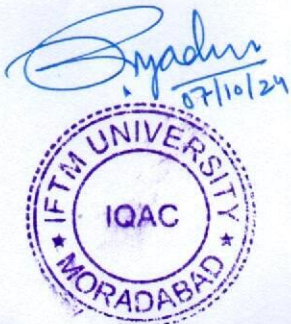
Office of the Internal Quality Assurance Cell (IQAC)
IFTM University, Moradabad


Minutes of the 32nd Meeting of Internal Quality Assurance Cell (IQAC) held on September 30, 2024 (Monday) at 11:30 AM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Rahul Kumar Mishra	Member
3. Dr. Vaibhav Trivedi	Member
4. Dr. Navneet Verma	Member
5. Dr. Nisha Agarwal	Member
6. Dr. Shyam Bihari Mishra	Member
7. Dr. B.K. Singh	Member
8. Dr. Manoj Kumar	Member
9. Dr. Sushil Kumar	Member
10. Dr. Tanzeel Ahmad	Member
11. Dr. Virendra Singh	Member
12. Dr. Mohan Lal 'Arya'	Member
13. Dr. Ashish Kumar Saxena	Member
14. Dr. Ritika Saxena	Member
15. Mrs. Manju Kothiwala	Member
16. Dr. Sanjeev Agrawal	Member
17. Dr. Anuj Srivastava	Member
18. Dr. Kushal Pal Singh	Member
19. Dr. B.K. Rajput	Member
20. Mr. K.K. Bansal	Member
21. Shri Abhinav Kothiwala	Member
22. Mr. Navneet Mehta	Member
23. Prof. K.K. Pande	Member
24. Prof. Rakesh Kumar Yadav	Director, IQAC

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 32nd meeting of IQAC.




Vice Chancellor
IFTM University
Moradabad.

IQAC-XXXII (01): To confirm the minutes of the last meeting.

Resolution: As there were no remarks, the minutes of the last meeting of the IQAC held on 11th June 2024 were confirmed by the members. **(Annexure-1)**

IQAC-XXXII (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 11th June 2024. **(Annexure-2)**

IQAC-XXXII (03): To apprise the members about NIRF Ranking in Pharmacy Category in NIRF 2024.

Resolution: The Director IQAC told the members that the IFTM University got awarded NIRF Rank Band 101-125 in Pharmacy Category.

Prof. Mahendra Prasad Pandey, Vice Chancellor congratulated all the members and motivated all to do hardwork to get rank in top 100 Pharmacy Colleges in India. **(Annexure-3)**

IQAC-XXXII (04): To discuss about the Feedback and Students Satisfaction Survey (SSS) received from Stakeholders.

Resolution: The Director IQAC informed the members about the Feedback analysis for 2023-24. He informed that the Feedback forms have been uploaded on the website and all the Nodal officers have informed the students to fill the form. The count of Feedback received from different Stakeholders are given below:

S.No.	Stakeholders	Count
1	Form I (Teachers' Feedback)	487
2	Form II A (Curriculum)	2179
3	Form II B (General Facilities)	2123
4	Form III (Alumni)	697
5	Form IV (Employer)	64



Vice Chancellor
IFTM University
Moradabad.

He further informed that the IQAC is compiling and analyzing the Feedback and details of this analysis will be placed in next meeting.

The Students Satisfaction Survey (SSS) was also carried among the students. The form was uploaded on the website and the 1473 students filled the form.

IQAC-XXXII (05): To apprise the members about the observations of Auditors of the Academic & Administrative Audit (AAA) for the session 2023-24.

Resolution: The AAA for the session 2023-24 was conducted in the month of September, 2024. The audit was conducted by the site visit of different Schools by the team of auditors. The proforma was filled on the basis of discussion held with the Directors and Faculty members of the concerned Schools. **(Annexure-4)**

IQAC-XXXII (06): To apprise the members about the renewable of ISO Certification.

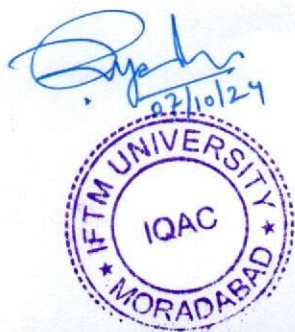
Resolution: The Director IQAC apprised the members about the renewable of ISO Certification (ISO 9001:2015). The Vice Chancellor appreciated team IQAC for this achievement and he also suggested to continue such audits in the University to maintain the quality aspect **(Annexure-5)**


IQAC-XXXII (07): To place the Draft Report of the AQAR 2023-24 for Approval.

Resolution: The Director IQAC placed the Draft Report of the AQAR 2023-24. The Draft Report of the AQAR 2023-24 was found satisfactory. The Vice Chancellor and all the members of the IQAC approved the Draft Report of the AQAR 2023-24. **(Annexure-6)**

IQAC-XXXII (08): To place the Draft copy of Annual Report of the University for the session 2023-24.

Resolution: The Director IQAC placed the draft annual report of the University of the session 2023-24 for review and discuss the key achievements, activities during the year, etc. The Vice Chancellor advised to all Directors to review the annual report thoroughly and revert back to the IQAC for any corrections or addition. All Directors assured their cooperation in the same. The draft Annual Report of the University for the Session 2023-24 has been approved. **(Annexure-7)**




Vice Chancellor
IFTM University
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IQAC-XXXII (09): To apprise the members about the Binary Accreditation Framework of NAAC.

Resolution: The Director IQAC informed about the changed mechanism of Accreditation proposed by NAAC. He also presented the Binary Accreditation Framework of NAAC. The Framework of NAAC. All Directors assured to change according to new criteria and framework. **(Annexure-8)**

IQAC-XXXII (10): To discuss the list of Nodal Officers of IQAC from Schools for the session 2024-25.

Resolution: The Director IQAC requested the Directors to approve the list of Nodal Officers of IQAC for the session 2024-25. All the Directors approved the name of the Nodal Officers of their respective Schools. **(Annexure-9)**

IQAC-XXXII (11): To discuss the status and quality of Research Publications during the year 2023 & 2024.

Resolution: The Director IQAC discussed the status and quality of the Research Publications during the year 2023 and the 2024. He also apprised the members about the clone journals and requested to avoid publishing their publications in such journals. The Pro Vice Chancellor (Research & Development), Prof. Navneet Verma also emphasized on this issue along with ethical practices required in research. **(Annexure-10)**


IQAC-XXXII (12): To apprise the members about the status of UGC 12B.

Resolution: The Director IQAC informed all the members about the status of UGC 12B. He told that the data has been submitted to the UGC in the month of April 2024.

IQAC- XXXII (13): To discuss the Academic Calendar for the session 2024-25.

Resolution: Director IQAC discussed the Academic Calendar for the session 2024-25. The Academic Calendar, encompassing important academic dates, holidays, class schedules and other significant academic events was finalized. The Vice Chancellor directed that the Academic Calendar for the session 2024-25 should be approved by the appropriate Academic Bodies and should be communicated by Registrar Office to all stakeholders for implementation and adherence. **(Annexure-11)**




Vice Chancellor
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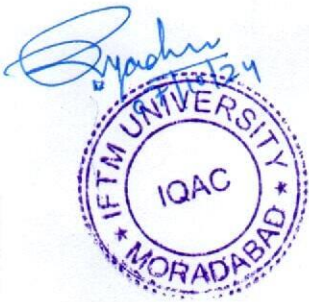
IQAC- XXXII (14): To apprise the members about the Teachers' felicitation of the session 2023-24.

Resolution: The Director IQAC placed the report of the Teachers' felicitation for the session 2023-24. The Vice Chancellor asked the Directors to motivate their faculty members Vice Chancellor advised to all Directors to proceed as per the Binary Accreditation to do excel in their Academics and Research to be nominated for these awards. **(Annexure-12)**

IQAC-XXXII (15): Any other matter of concern.

Resolution: No any other matter of concern.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.



Handwritten signature in blue ink above the text "Vice Chancellor", "IFTM University", and "Moradabad".

ACTION TAKEN REPORT


The following actions have been taken as per agenda and the suggestions given in the 31st IQAC meeting which was held on 11th June 2024.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 27.03.2024 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To discuss about the performance of the Institutions Innovation Council (IIC).	To strengthen IIC, the IIC coordinators have been appointed in all schools.
4	To discuss about to initiate process of collection of data for AQAR 2023-24	The data templates of the AQAR has been shared with the Nodal Officers of all the schools and IQAC has received and compiled the data for preparing draft report of AQAR.
5	To apprise the members about the releasing of revised Feedback form for the Session 2023-24.	The revised Feedback form has been released. The link has been shared among the students through Nodal Officers. The Students, Faculty members, Alumni and Employers have filled the feedback forms. The IQAC has received the filled forms.
6	To review and revise the format of Academic and Administrative Audit (AAA) for the Session 2023-24.	The members of IQAC approved the revised format of AAA. The revised format of AAA has been uploaded on the website also.
7	To apprise the members about the implementation of NEP 2020 guidelines within the curriculum in various programmes of the University.	The guidelines of NEP 2020 have been included in the Ordinances of various programmes of the University. The syllabus has been revised as per NEP 2020.
8	To apprise the members about the completion of Green Audit, Energy Audit and Environment Audit.	The Green Audit, Energy Audit and Environment Audit has successfully completed and the certificates have been issued which are uploaded on University Website.



9	To apprise the members about the activities conducted by the Internal Quality Assurance Cell (IQAC) in the session 2023-24.	The IQAC activities have been uploaded on webpage of IQAC on University website.
10	To apprise the members about the renewable of the International MoU signed with Tradepreneur.	University has signed the MoU on 25 th April 2024. MoU has been uploaded on University website. The 5 faculty members and 4 research scholars have participated in the International conference organized by Tradepreneur on 27-28 July, 2024.
11	To apprise the members about the proposed collaboration with the Business Standards for the students of the University.	The negotiation with Business Standards could not be finalized this time. It may be considered next time.
12	Any other matter with the permission of the chair.	There was no other matter of concern.

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33rd Meeting of IQAC
Date: December 06, 2024

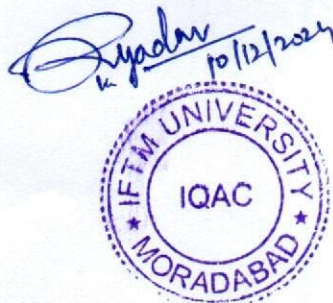
**Office of the Internal Quality Assurance Cell (IQAC)
IFTM University, Moradabad**

Minutes of the 33rd Meeting of Internal Quality Assurance Cell (IQAC) held on December 06, 2024 (Friday) at 11:30 AM in the Board Room, Shankar Bhawan, IFTM University, Moradabad.

Following members were present in the IQAC meeting:

1. Prof. Mahendra Prasad Pandey	Chairman
2. Dr. Vaibhav Trivedi	Member
3. Dr. Navneet Verma	Member
4. Dr. Nisha Agarwal	Member
5. Dr. Shyam Bihari Mishra	Member
6. Dr. B.K. Singh	Member
7. Dr. Manoj Kumar	Member
8. Dr. Sushil Kumar	Member
9. Dr. Arun Kumar Mishra	Member
10. Dr. Tanzeel Ahmad	Member
11. Dr. Virendra Singh	Member
12. Dr. Mohan Lal 'Arya'	Member
13. Dr. Ashish Kumar Saxena	Member
14. Dr. Ritika Saxena	Member
15. Mrs. Manju Kothiwai	Member
16. Dr. Sanjeev Agrawal	Member
17. Dr. Anuj Srivastava	Member
18. Dr. Kushal Pal Singh	Member
19. Dr. B.K. Rajput	Member
20. Mr. K.K. Bansal	Member
21. Shri Abhinav Kothiwai	Member
22. Prof. Rakesh Kumar Yadav	Director, IQAC

The meeting began with the warm welcome extended to all the members by the Prof. Mahendra Prasad Pandey (Chairman) and after that Prof. Rakesh Kumar Yadav, Director, IQAC placed the agenda points of the 33rd meeting of IQAC.



[Signature]
Vice Chancellor
IFTM University
Moradabad.

IQAC-XXXIII (01): To confirm the minutes of the last meeting.

Resolution: As there were no remarks, the minutes of the last meeting of the IQAC held on 30th September 2024 were confirmed by the members. **(Annexure-1)**

IQAC-XXXIII (02): To take note of the action taken report (ATR) of the last meeting.

Resolution: The members took note of the action taken on the decisions made during the last meeting of IQAC held on 30th September 2024. **(Annexure-2)**

IQAC-XXXIII (03): To discuss about the compliance of Feedback Analysis.

Resolution: The Director IQAC discussed about the compliance of Feedback Analysis with the members. He informed that all Stakeholders; Faculty, Students, Alumni and Employer have given their feedback. The count of Feedback received from different Stakeholders are given below:

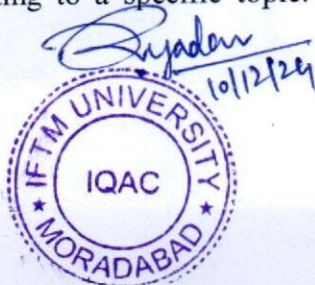
S.No.	Stakeholders	Count
1	Form I (Teachers' Feedback)	487
2	Form II A (Curriculum)	2179
3	Form II B (General Facilities)	2123
4	Form III (Alumni)	697
5	Form IV (Employer)	64


He told that the ATR of Feedback Analysis has also been prepared by IQAC and shared with all Directors of School for further improvements in Academics and facilities. **(Annexure-3)**

IQAC-XXXIII (04): To discuss about to upgrade the skills of faculty members.

Resolution: The Director IQAC suggested to organize Faculty Development Programmes and workshops for faculty members to enhance teaching pedagogy, research capabilities and overall academic excellence.

The Vice Chancellor encouraged all the Directors to conduct more conferences, seminars, workshops in order to bring people with common interest together and discuss issues and ideas relating to a specific topic. He also emphasized to conduct more professional development




Vice Chancellor
IFTM University
Moradabad.

programmes for the teaching and non-teaching staff for improving the academic and intellectual environment in the University. He also directed the members to motivate the faculty members to enroll in NPTEL Courses for upgrading their skills and Knowledge.

IQAC-XXXIII (05): To discuss about the innovative teaching methodology.

Resolution: The Director IQAC discussed the members that the University has adopted innovative teaching methodology, incorporating digital tools, experiential learning and inter disciplinary approaches to enhance students engagement, nurture critical thinking and improve learning outcomes with periodic revision to ensure continuous improvements and effectiveness. The members focused on experiential learning and use of technology. The Students must also pursue MOOCs from NPTEL.

IQAC-XXXIII (06): To consider the progress of filling Patents.

Resolution: The Director IQAC apprised all the members about the progress of filling Patents. He also told that the progress of patent filings underscores the importance of innovation in driving University growth and competition.

The coordinator IPR, Prof. Navneet Verma also suggested to avail the benefits of 'Research Promotion Scheme' and file more patents in upcoming year. Prof. Navneet Verma also apprised the members about Kalam Program for IP Literacy and Awareness (KAPILA) scheme through which faculty members can be benefitted.

(Annexure-4)

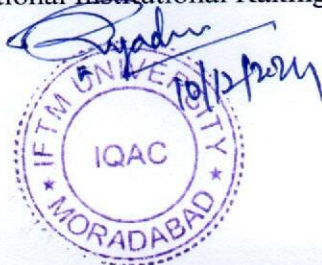
IQAC-XXXIII (07): To review the research progress during the year 2024.


Resolution: The Director IQAC discussed the status and quality of the Research Publications during the year 2024. It was decided to increase the count of Quality Publication. The publications must be in Scopus Indexed, Web of Sciences (WOS) and UGC CARE journal only. The Vice Chancellor said that Research Publication progress is not satisfactory and it should be improved.

(Annexure-5)

IQAC-XXXIII (08): To apprise the members about the NIRF registration.

Resolution: The Director IQAC apprised the members regarding successfully registration of National Institutional Ranking Framework (NIRF) 2025 in the Overall and Pharmacy Category on




Vice Chancellor
IFTM University
Moradabad.

29th October 2024. He informed that the Online Data Capturing System (DCS) for submission for India Ranking 2025 is now open and the University will submit the data for quality in Pharmacy and Overall category.

IQAC-XXXIII (09): To apprise the members about initiation of AISHE 2023-24.

Resolution: The Director IQAC apprised the members regarding initiation of All India Survey for Higher Education (AISHE) 2023-24. The Vice Chancellor asked all the directors to provide the data as required by IQAC.

IQAC-XXXIII (10): Any other matter of concern.

Resolution: No any other matter of concern.

The meeting ended with the vote of thanks proposed by Prof. Rakesh Kumar Yadav, Director, IQAC.




Handwritten signature in blue ink, appearing to read 'Anurag', is written over a purple stamp. The stamp contains the text 'Vice Chancellor' in a larger font, followed by 'IFTM University' and 'Moradabad.' in smaller fonts.

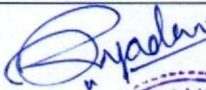
ACTION TAKEN REPORT

The following actions have been taken as per agenda and the suggestions given in the 32nd IQAC meeting which was held on 30th September 2024.

S. No.	Agenda / Suggestions of the Meeting	Action Taken
1	To confirm the minutes of the last meeting.	The minutes of the last meeting of the IQAC held on 11.06.2024 were confirmed by the members and the same have been circulated to all the members.
2	To take note of the action taken report (ATR) of the last meeting.	The members took note of the action taken on the decisions made during the last meeting of IQAC and the same have been circulated to all the members.
3	To apprise the members about NIRF Ranking in Pharmacy Category in NIRF 2024.	The members appreciated the achievement of the University. The certificate of the NIRF Ranking in Pharmacy Category in NIRF 2024 has been uploaded on website.
4	To discuss about the Feedback and Students Satisfaction Survey (SSS) received from Stakeholders.	<ul style="list-style-type: none"> The Feedback data have been received from different Stakeholders. The analysis is undergoing and the compliance of the Feedback Analysis will be placed in next meeting. The Students Satisfaction Survey (SSS) has been uploaded on website.
5	To apprise the members about the observations of Auditors of the Academic & Administrative Audit (AAA) for the session 2023-24.	The observations have been uploaded on the University website.
6	To apprise the members about the renewable of ISO Certification	The ISO Audit has successfully completed and the certificates has been issued which has been uploaded on University Website.
7	To place the Draft Report of the AQAR 2023-24 for Approval.	The Draft Report of the AQAR 2023-24 has been approved.
8	To place the Draft copy of Annual Report of the University for the session 2023-24.	The Draft copy of Annual Report of the University has been approved. The final copy of Annual Report has been uploaded on University website.

Syadar 18/10/2024


S. No.	Agenda / Suggestions of the Meeting	Action Taken
9	To apprise the members about the Binary Accreditation Framework of NAAC.	The members have been apprised about the Binary Accreditation Framework of NAAC. The detailed presentation highlighting its benefits such as enhanced transparency and efficiency was provided to the members for further clarity and understanding.
10	To discuss the list of Nodal Officers of IQAC from Schools for the session 2024-25.	The list of the Nodal Officers has been approved.
11	To discuss the status and quality of Research Publications during the year 2023 & 2024.	A list of clone journals have been discussed and reviewed among the members so that faculty members can avoid these journals to publish their 'Research Papers'.
12	To apprise the members about the status of UGC 12B.	The members have been apprised the status of UGC 12B. University has already submitted its applications.
13	To discuss the Academic Calendar for the session 2024-25.	The Academic Calendar for the session 2024-25 has been approved.
14	To apprise the members about the Teachers' felicitation of the session 2023-24.	The members have been apprised about the event. Summary of the event was circulated highlighting the achievement and contribution of the faculty members. Suggestions for enhancing future felicitation programme were noted for implementation.
15	Any other matter with the permission of the chair.	There was no other matter of concern.


 18/10/2024
